

CONSENT AGENDA
ITEM 1

FISCAL STANDARD REPORT

FEBRUARY 2022

**ST. MARY'S COUNTY
METROPOLITAN COMMISSION**

SECURITIES REPORT

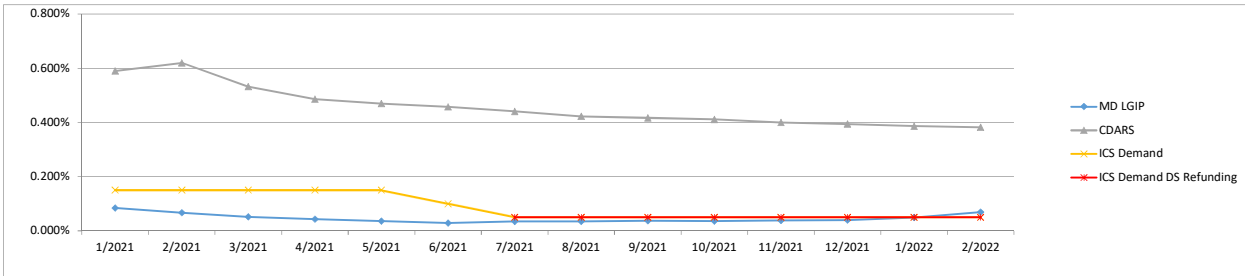
February 2022

<u>BANK</u>	AVERAGE DAILY INTEREST RATE	MONTH ENDING BALANCE <u>BANK STATEMENT</u>	PERCENT OF <u>TOTAL</u>
ICS Demand Checking- General	0.05%	\$ 28,363,221	50.65%
ICS Demand Checking-Debt Service Refunding	0.05%	\$ 10,608,275	18.94%
MD LGIP	0.069%	\$ 5,025,382	8.97%
CDARS	0.38%	\$ 12,000,000	21.43%
TOTAL		\$ 55,996,878	100%

Patricia Stigman
Patricia Stigman
Chief Financial Officer

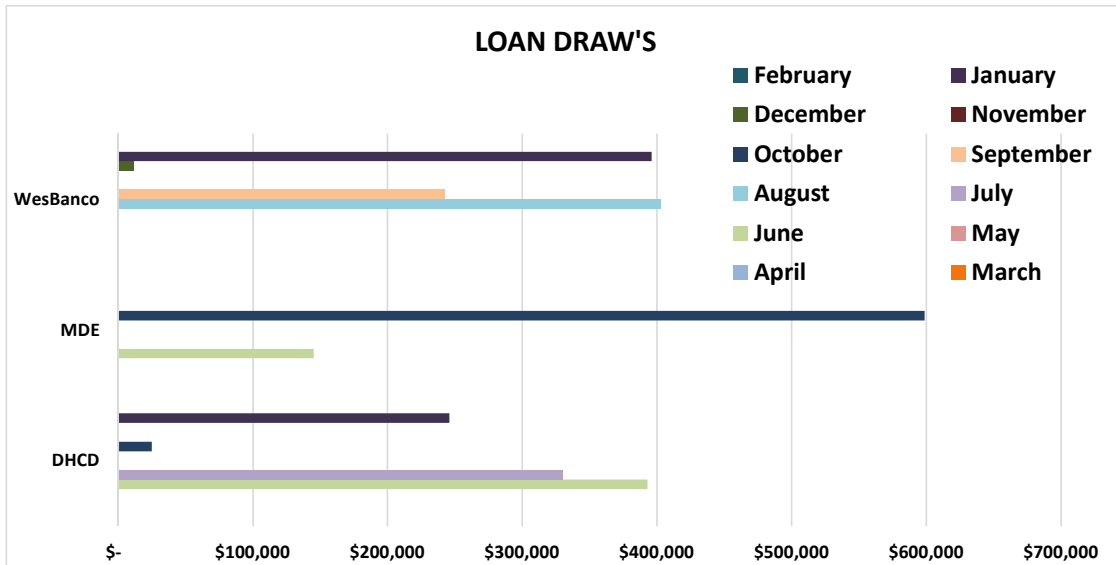
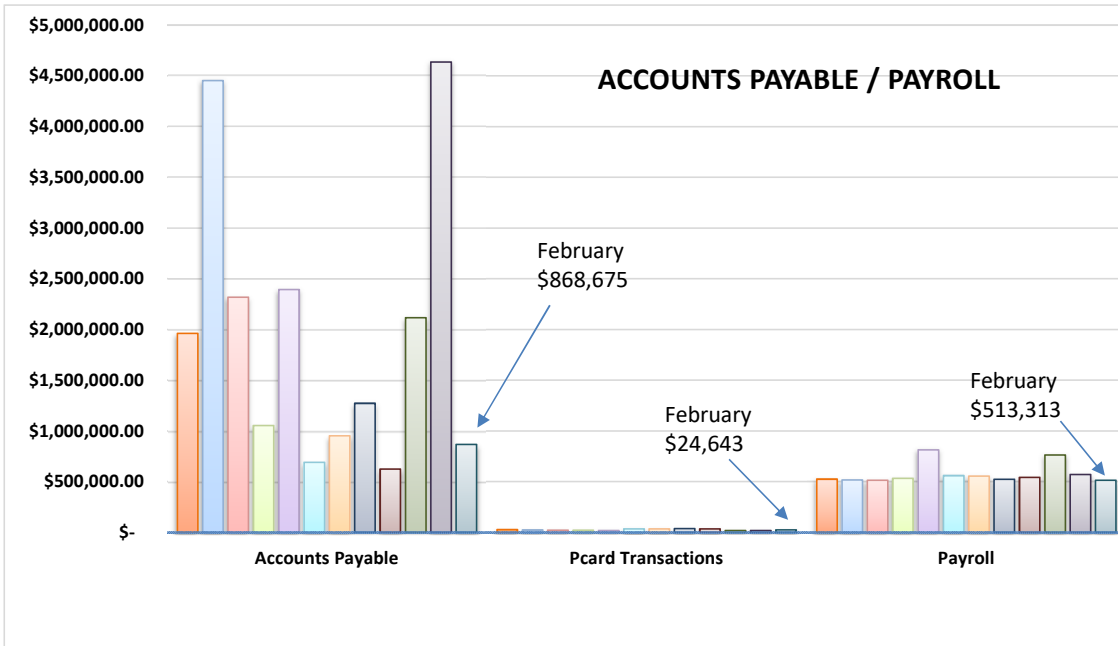
Prepared for Commission Meeting on: March 24, 2022

Interest Rates

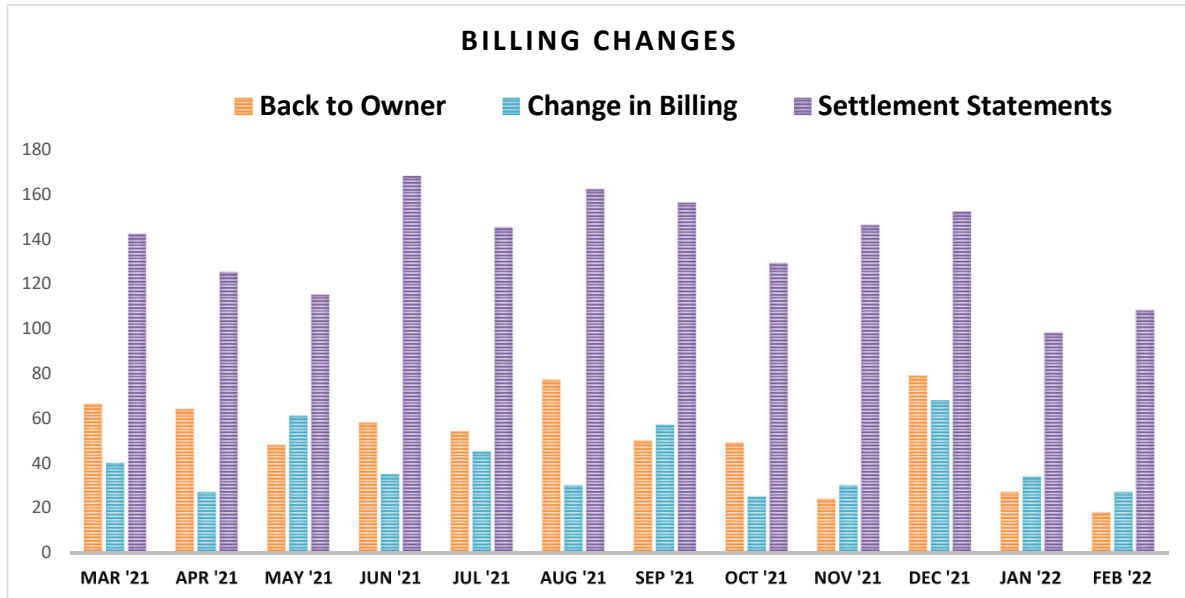
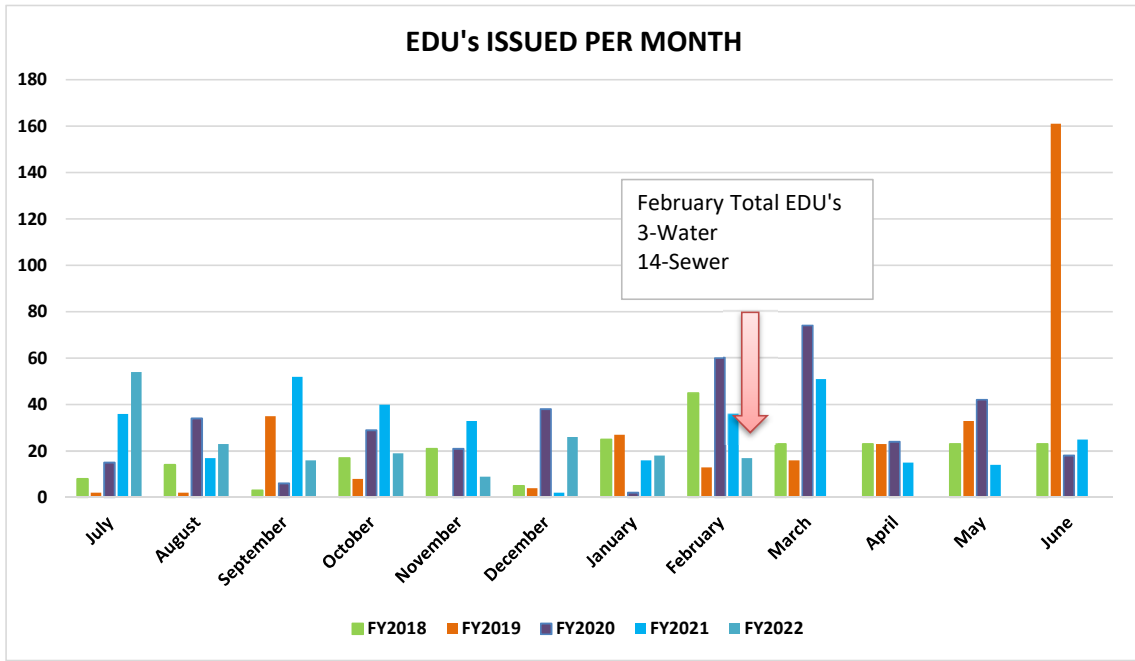


Note: WesBanco waives approximately 40 basis points in fees per month.
ICS Demand Debt Service (DS) Refunding Began July 2021

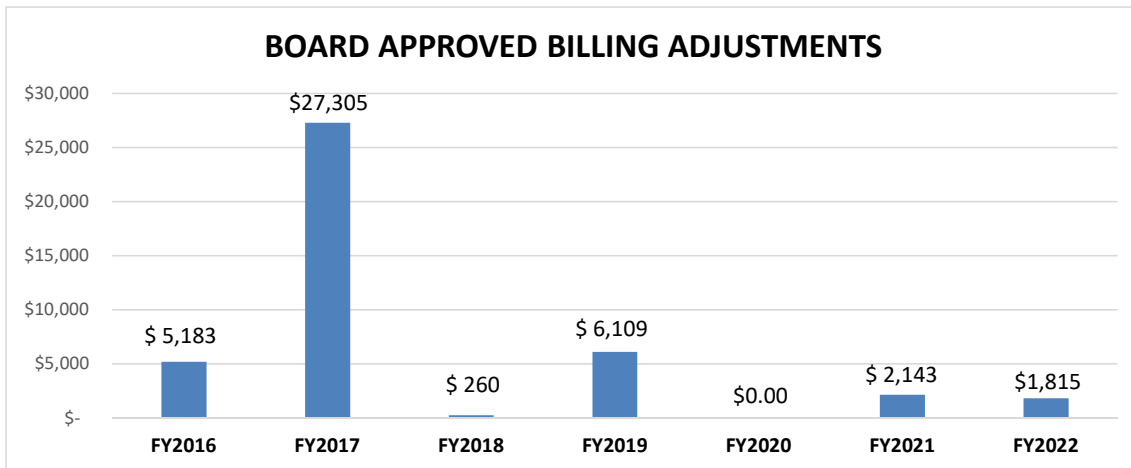
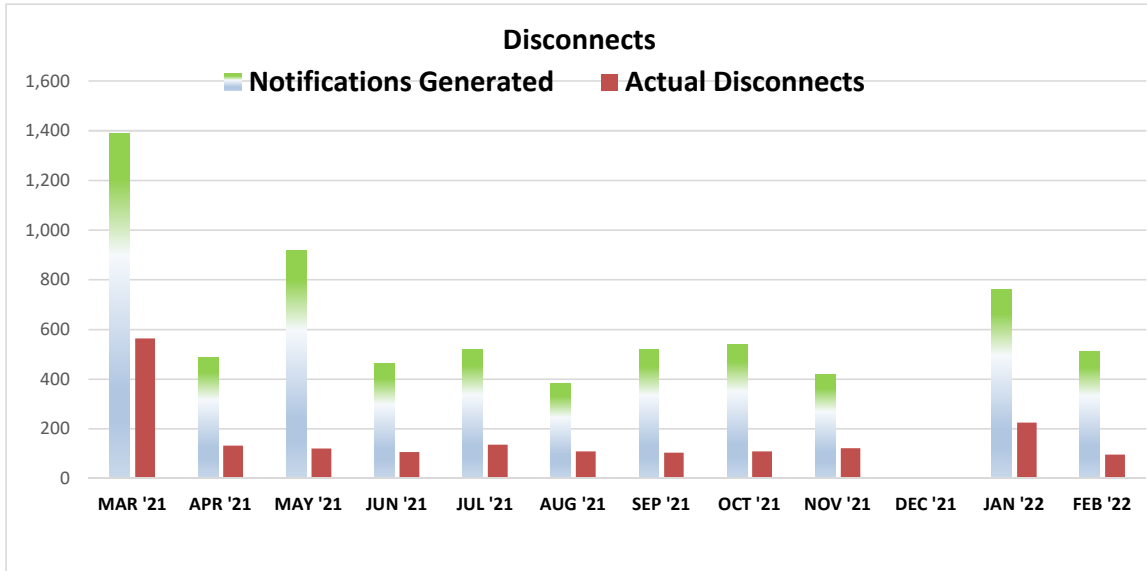
FISCAL DEPARTMENT STATISTICS - FEBRUARY 2022



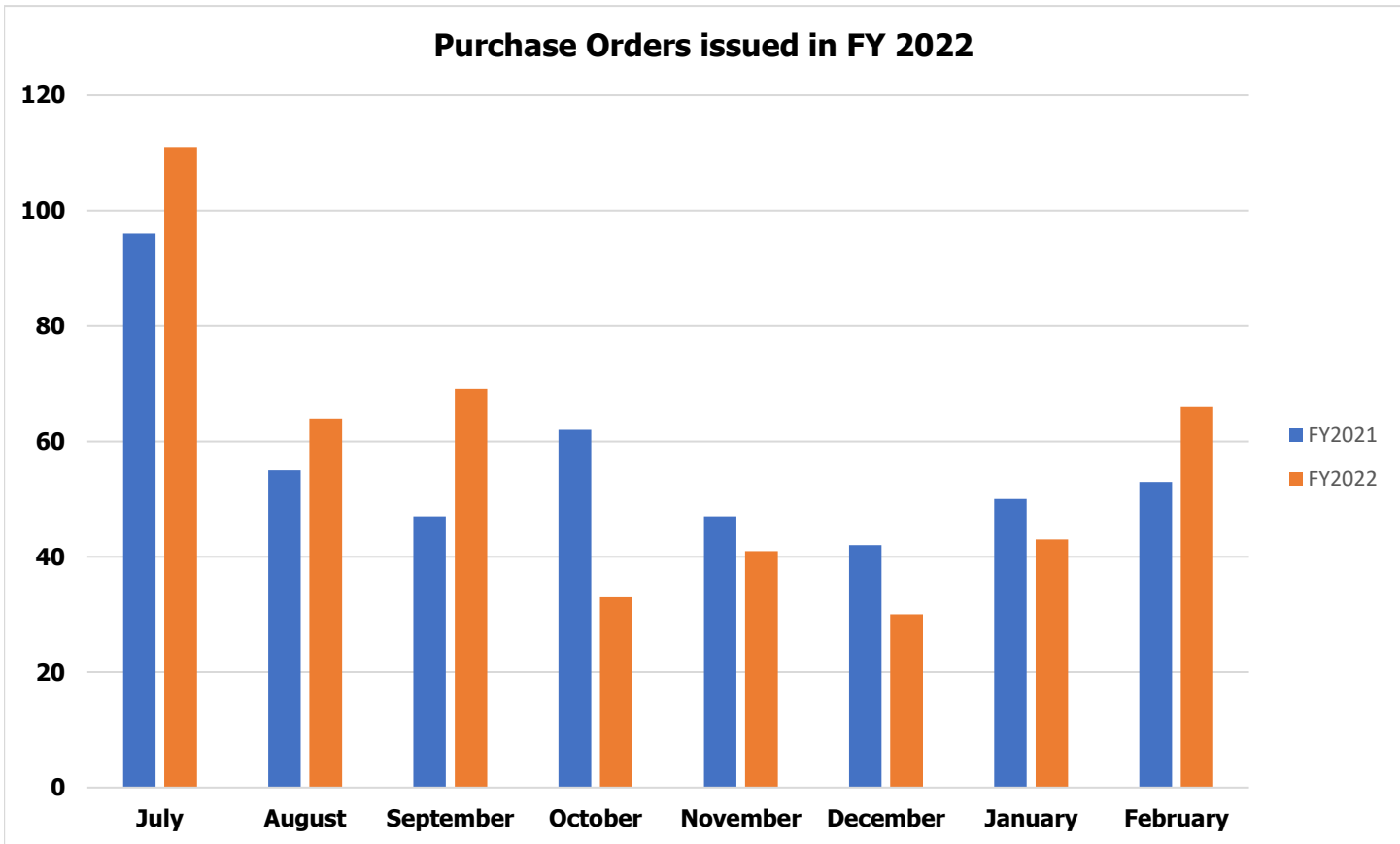
FISCAL DEPARTMENT STATISTICS - FEBRUARY 2022



FISCAL DEPARTMENT STATISTICS - FEBRUARY 2022



Procurement Report February 2022



Informational Updates:

Purchase order 22-00502 was issued 10/18/2021 in the estimated amount of \$44,000.00 for the Department of Engineering in response to a deep sewer repair in the area of Cornwall Drive (San Souci) in California, Maryland. Due to the repairs being more extensive and taking much longer to complete than originally estimated, the first received invoiced amount was \$49,719.44 as approved by the Chief Engineer and Executive Director. In addition, there is still an estimated \$7,000.00 asphalt work necessary and the current approved purchase order is \$53,775.83.

Purchase order 22-00619 was issued 11/15/2021 in the estimated amount of \$25,000.00 for the Department of Engineering in response to a deep sewer repair in the area of Marble Way (Wildwood Village) in California, Maryland. Due to the repairs being more extensive and requiring larger equipment to access wooded areas to complete than originally estimated, the final invoiced amount was \$56,719.44 as approved by the Chief Engineer and Executive Director.

Approved Contract Renewals:

<u>Contract Number</u>	<u>Vendor/Contract Title/Description</u>
19-07-C	Emergency Repairs and Scheduled Construction (Multiple Award) AB&H Excavating, Incorporated

19-07-C	Emergency Repairs and Scheduled Construction (Multiple Award) Great Mills Trading Post Company, Incorporated
19-07-C	Emergency Repairs and Scheduled Construction (Multiple Award) Anchor Construction Corporation
19-18-F	Hach Chompany Free Chlorine Reagent Sets Contract Modification Numer 001
19-04-F	Biomonitoring and Toxic Chemical Testing Contract Change Order Number 001

Approved Change Orders:

Marlay-Taylor WWTP Methane Co-Generator, Project No. 8171SR
Purchase Order Change Order 001 (DESIGN)

St. Clement Shores Watewater Treatment Plant, Phase B, Project No. 2151SF
Purchase Order Change Order 002 (DESIGN)

Facilities Condition Assesment, Project No. 8181WS
Purchase Order Change Order Number 005 (DESIGN)

Emergency Procurements:

Vendor	PO#	Description	Amount
Cullison Excavating	22-00809	Septage Hauling Services	\$ 597.16
A B & H Excavating Inc.	22-00867	35380 Golf Course Dr-WM/Asphlt	\$ 14,000.00
		TOTAL	\$ 14,597.16

ST. MARY'S COUNTY METROPOLITAN COMMISSION

23121 CAMDEN WAY
 CALIFORNIA, MD 20619
 Phone: (301) 737-7400
 Fax: (301) 737-7457

Purchase Order

THIS NUMBER MUST APPEAR ON ALL INVOICES,
 PACKING LISTS, CORRESPONDENCE, ETC.

NO. 22-00502 R

SHIP TO

St. Mary's County MetCom
 Construction Building
 22482 Cornwall Dr
 California, MD 20619

VENDOR

Vendor #: ABHEX005

A B & H EXCAVATING, INC
 45000 HERMAN LN
 PO BOX 330
 CALLAWAY, MD 20620

ORDER DATE: 10/18/21
 DELIVER BY: 06/30/22
 F.O.B. TERMS: Destination
 VENDOR PHONE #: (301)994-0354
 VENDOR FAX #: (301)994-1254
 REQUISITION #: R2-00226
 REQUISITIONED BY: PATRICIA L BROWN

MD TAX EXEMPT - 30001268
 FEDERAL ID - 53-0853008

QUANTITY	DESCRIPTION	ACCOUNT NO	UNIT PRICE	TOTAL
1.00/L/S	Cornwall Dr 22482 San Souci Deep Sewer Repair Tracking Id: SM2110	038-0000-150-02-21	7,927.0800	7,927.08
1.00/L/S	Cornwell Dr 22482 San Souci Deep Sewer Repair Tracking Id: SM2210	038-0000-150-02-21	41,792.3600	41,792.36
1.00/L/S	Asphalt Repairs Emergency Deep Sewer Repair week of October 18, 2021 (multiple day repair)	038-0000-150-02-21	7,000.0000	7,000.00
INTERNAL ENCUMBRANCE				
All pricing, terms, and conditions are per the Emergency Repairs and Scheduled Construction Contract #19-07-C valid through February 28, 2022.				
Approved PO number ONLY should be sent to Darrell Goode at dgoode@abhexcavatinginc.com Tracking Id: SM2210				
			TOTAL	=====
				56,719.44

Important: Read all instructions, terms & conditions on this purchase order and at www.metcom.org. Only such instructions, terms & conditions shall constitute the agreement between the parties.

All invoices must be submitted to:
Invoicing@metcom.org

George A. Frichsen

 AUTHORIZED SIGNATURE

J. Neumann 03/04/2022

 PROCUREMENT APPROVAL DATE
 if applicable

RECEIVING SIGNATURE

PARTIAL PO

ST. MARY'S COUNTY METROPOLITAN COMMISSION

23121 CAMDEN WAY
 CALIFORNIA, MD 20619
 Phone: (301) 737-7400
 Fax: (301) 737-7457

Purchase Order

THIS NUMBER MUST APPEAR ON ALL INVOICES,
 PACKING LISTS, CORRESPONDENCE, ETC.

NO. 22-00619 R2

SHIP TO

St. Mary's County MetCom
 Construction Building
 23106 Marble Way
 California, MD 20619

VENDOR

Vendor #: ABHEX005

A B & H EXCAVATING, INC
 45000 HERMAN LN
 PO BOX 330
 CALLAWAY, MD 20620

ORDER DATE: 11/15/21
 DELIVER BY: 06/30/22
 F.O.B. TERMS: Destination
 VENDOR PHONE #: (301)994-0354
 VENDOR FAX #: (301)994-1254
 REQUISITION #: R2-00274
 REQUISITIONED BY: PATRICIA L BROWN

MD TAX EXEMPT - 30001268
 FEDERAL ID - 53-0853008

QUANTITY	DESCRIPTION	ACCOUNT NO	UNIT PRICE	TOTAL
1.00	Marble Way 23106 Wildewood Village Emergency Deep Sewer Repair on Monday, November 15, 2021 and Tuesday, November 16, 2021. INVOICE: 2021-2884 DATED: 01/18/2022 Approved by the Executive Director 02/22/2022. All pricing, terms, and conditions are per the Emergency Repairs and Scheduled Construction Contract #19-07-C valid through February 28, 2022. Approved PO number ONLY should be sent to Darrell Goode at dgoode@abhexcavatinginc.com	008-0110-501-10-05	53,775.8300	53,775.83
			TOTAL	53,775.83

Important: Read all instructions, terms & conditions on this purchase order and at www.metcom.org. Only such instructions, terms & conditions shall constitute the agreement between the parties.

All invoices must be submitted to:
 Invoicing@metcom.org

George A. Fichsen
 AUTHORIZED SIGNATURE
[Signature] 03/04/2022
 PROCUREMENT APPROVAL DATE
 if applicable

RECEIVING SIGNATURE

PARTIAL PO

**CONTRACT RENEWAL FOR
EMERGENCY REPAIRS AND SCHEDULED CONSTRUCTION
CONTRACT # 19-07-C**

This CONTRACT RENEWAL made this **1st day of March, 2022**, by and between the **St. Mary's County Metropolitan Commission**, hereinafter referred to as the "Owner", and **AB&H Excavating, Incorporated** hereinafter referred to as the "Contractor."

WHEREAS, the Owner and Contractor entered into a Services Agreement, dated March 01, 2019 for the provision of repair and construction services to water and wastewater facilities by the Contractor (hereinafter the "Contract"); and

WHEREAS, the initial Contract term ends on February 29, 2020; and

WHEREAS, the Contract provides for up to three (3) additional one-year Contract renewal terms;
and

WHEREAS, Owner and the Contractor now desire to renew the Contract for one renewal term;
and

NOW THEREFORE, in consideration of the mutual rights and obligations conferred herein and other good and valuable consideration, the Contract shall be renewed in accordance with the following terms and conditions:

- The Contract renewal term shall commence on March 01, 2022 and terminate on February 28, 2023;
- The Contract pricing will increase in accordance with your renewal acceptance dated December 14, 2022.

IN WITNESS WHEREOF, said Owner and Contractor have caused these presents to be executed in the year and day first above-mentioned.

OWNER:

St. Mary's County Metropolitan Commission

Allison Ridgell
Witness

George A. Erichsen
George A. Erichsen, P.E., Executive Director

Printed Name: Allison Ridgell

CONTRACTOR:

AB&H Excavating, Incorporated

Kelly Knott
Witness

Benjamin A Knott II
Authorized Contract Representative Signature

Printed Name: Kelly Knott

Printed Name: Benjamin A Knott II



St. Mary's County Metropolitan Commission

23121 Camden Way
California, MD 20619

www.metcom.org

Serving St. Mary's County since 1964
Potable Water Distribution - Wastewater Collection / Treatment

Emergency Repair and Scheduled Construction

Contract #19-07-C

AB&H Excavating, Incorporated

Effective: March 01, 2022 through February 28, 2023

Labor Category	Unit Prices	
Foreman	\$	63.47
Pipefitter	\$	57.86
Laborer	\$	53.19
Dump Truck Operator	\$	53.19
Backhoe Operator	\$	53.92
Trencher Operator	\$	21.00
Skid Steer Loader Operator	\$	53.92
Mini Excavator Operator	\$	53.92
Bulldozer Operator	\$	36.74
Hydraulic Excavator Operator	\$	53.92
Truck Tractor Operator	\$	56.72
Gradall Operator	\$	26.25
Saw Cutting Machine Operator	\$	21.00
Asphalt Paver Operator	\$	26.25
Asphalt Roller Operator	\$	53.92
Road Sweeper Operator	\$	21.00
Milling Machine Operator	\$	53.92
Equipment, Material, Miscellaneous Item		
Pick Up Truck	\$	26.05
Tool Truck, as defined in Bid Document	\$	32.54
Dump Truck - Single Axle	\$	55.83
Dump Truck - Double Axle	\$	55.83
Dump Truck - One Ton	\$	34.39
Backhoe/Loader Combination	\$	76.90
Ride on Trencher, Medium	\$	44.51
Skid Steer Loader with Accessories	\$	69.38
Hydraulic Excavator (52,000 lb. & under)	\$	110.01
Mini Excavator	\$	99.17
Bulldozer, D-5	\$	73.60
Truck Tractor w/Lowboy	\$	85.63
Gradall	\$	49.58

Renewal Period Three

Asphalt/Concrete Cutting Machine, 14" Diameter	\$	55.83
Asphalt/Concrete Road Saw, Self-Propelled	\$	55.83
Asphalt Paver	\$	85.01
Asphalt Roller, 5 Ton or Larger	\$	58.54
Road Sweeper	\$	48.21
Milling Machine, Large	\$	356.44
Walk Behind Vibratory Compactor, Ramax Type	\$	53.14
Ride On Vibratory Roller - Sheep's Foot	\$	54.84
Electrofusion Machine	\$	250.83
Butt Fusion Machine for 1.25" - 18" Diameter Pipes	\$	1,035.60
6,500 KW Generator per day	\$	188.54
Pipe Saw	\$	36.88
Chain Saw	\$	20.63
Air Compressor - 175 CFM w/Jack Hammer & 3" Missle	\$	65.31
3" Water Pump	\$	32.75
3" Mud Pump	\$	32.75
3" Trash Pump	\$	32.75
4" Dri-Prime Pump, as defined in Bid Documents	\$	361.79
Tamper, Gas Powered	\$	36.88
Trench Box 8' X 16' - Delivered to Work Site	\$	269.80
Steel Plates - 6' X 10' X 1"	\$	107.29
Steel Plates - 8' X 10' X 1"	\$	107.29
Swamp Mat	\$	161.46
Seed	\$	4.39
Straw	\$	2.22
Light Tower	\$	296.87
Waste Dirt Dump Fee	\$	12.50
Waste Concrete & Asphalt Dump Fee	\$	9.80
Spoils Vacuum	\$	89.98

**CONTRACT RENEWAL FOR
EMERGENCY REPAIRS AND SCHEDULED CONSTRUCTION
CONTRACT # 19-07-C**

This CONTRACT RENEWAL made this **1st day of March, 2022**, by and between the **St. Mary's County Metropolitan Commission**, hereinafter referred to as the "Owner", and **Great Mills Trading Post Company, Incorporated** hereinafter referred to as the "Contractor."

WHEREAS, the Owner and Contractor entered into a Services Agreement, dated March 01, 2019 for the provision of repair and construction services to water and wastewater facilities by the Contractor (hereinafter the "Contract"); and

WHEREAS, the initial Contract term ends on February 29, 2020; and

WHEREAS, the Contract provides for up to three (3) additional one-year Contract renewal terms;
and

WHEREAS, Owner and the Contractor now desire to renew the Contract for one renewal term;
and

NOW THEREFORE, in consideration of the mutual rights and obligations conferred herein and other good and valuable consideration, the Contract shall be renewed in accordance with the following terms and conditions:

- The Contract renewal term shall commence on March 01, 2022 and terminate on February 28, 2023;
- The Contract pricing will remain the same in accordance with your renewal acceptance dated December 13, 2022.

IN WITNESS WHEREOF, said Owner and Contractor have caused these presents to be executed in the year and day first above-mentioned.

OWNER:

St. Mary's County Metropolitan Commission


George A. Erichsen, P.E., Executive Director



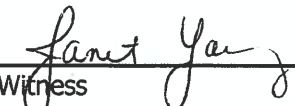
Witness

Printed Name: Allison Ridgell

CONTRACTOR:

Great Mills Trading Post Company, Incorporated


Authorized Contract Representative Signature



Witness

Printed Name: Janet Young

Printed Name: Robert F. Troutman



St. Mary's County Metropolitan Commission

23121 Camden Way
California, MD 20619

www.metcom.org

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Potable Water Distribution - Wastewater Collection / Treatment

Emergency Repair and Scheduled Construction

Contract #19-07-C

Great Mills Trading Post Company, Incorporated
Effective: March 1, 2022 through February 28, 2023

Labor Category	Unit Prices
Foreman	\$ 63.77
Pipefitter	\$ 63.77
Laborer	\$ 47.58
Dump Truck Operator	\$ 47.58
Backhoe Operator	\$ 54.16
Trencher Operator	\$ 54.16
Skid Steer Loader Operator	\$ 54.16
Mini Excavator Operator	\$ 54.16
Bulldozer Operator	\$ 54.16
Hydraulic Excavator Operator	\$ 54.16
Truck Tractor Operator	\$ 54.16
Gradall Operator	\$ 54.16
Saw Cutting Machine Operator	\$ 47.58
Asphalt Paver Operator	\$ 54.16
Asphalt Roller Operator	\$ 54.16
Road Sweeper Operator	\$ 54.16
Milling Machine Operator	\$ 54.16
Equipment, Material, Miscellaneous Item	
Pick Up Truck	\$ 30.37
Tool Truck, as defined in Bid Document	\$ 36.44
Dump Truck - Single Axle	\$ 63.77
Dump Truck - Double Axle	\$ 63.77
Dump Truck - One Ton	\$ 58.71
Backhoe/Loader Combination	\$ 83.01
Ride on Trencher, Medium	\$ 95.16
Skid Steer Loader with Accessories	\$ 75.92
Hydraulic Excavator (52,000 lb. & under)	\$ 118.44
Mini Excavator	\$ 106.29
Bulldozer, D-5	\$ 84.02
Truck Tractor w/Lowboy	\$ 90.09
Gradall	\$ 116.41

Renewal Period Three

Asphalt/Concrete Cutting Machine, 14" Diameter	\$	57.81
Asphalt/Concrete Road Saw, Self-Propelled	\$	58.71
Asphalt Paver	\$	117.43
Asphalt Roller, 5 Ton or Larger	\$	84.02
Road Sweeper	\$	53.65
Milling Machine, Large	\$	333.05
Walk Behind Vibratory Compactor, Ramax Type	\$	53.65
Ride On Vibratory Roller - Sheep's Foot	\$	73.90
Electrofusion Machine	\$	250.04
Butt Fusion Machine for 1.25" - 18" Diameter Pipes	\$	1,219.82
6,500 KW Generator per day	\$	238.90
Pipe Saw	\$	42.52
Chain Saw	\$	32.39
Air Compressor - 175 CFM w/Jack Hammer & 3" Missle	\$	73.90
3" Water Pump	\$	39.48
3" Mud Pump	\$	39.48
3" Trash Pump	\$	39.48
4" Dri-Prime Pump, as defined in Bid Documents	\$	425.17
Tamper, Gas Powered	\$	42.52
Trench Box 8' X 16' - Delivered to Work Site	\$	255.10
Steel Plates - 6' X 10' X 1"	\$	127.55
Steel Plates - 8' X 10' X 1"	\$	127.55
Swamp Mat	\$	148.81
Seed	\$	5.57
Straw	\$	5.57
Light Tower	\$	344.18
Waste Dirt Dump Fee	\$	16.20
Waste Concrete & Asphalt Dump Fee	\$	16.20
Spoils Vacuum	\$	131.60

Renewal Period Three

**CONTRACT RENEWAL FOR
EMERGENCY REPAIRS AND SCHEDULED CONSTRUCTION
CONTRACT # 19-07-C**

This CONTRACT RENEWAL made this **1st day of March, 2022**, by and between the **St. Mary's County Metropolitan Commission**, hereinafter referred to as the "Owner", and **Anchor Construction Corporation** hereinafter referred to as the "Contractor."

WHEREAS, the Owner and Contractor entered into a Services Agreement, dated March 01, 2019 for the provision of repair and construction services to water and wastewater facilities by the Contractor (hereinafter the "Contract"); and

WHEREAS, the initial Contract term ends on February 29, 2020; and

and WHEREAS, the Contract provides for up to three (3) additional one-year Contract renewal terms;

and WHEREAS, Owner and the Contractor now desire to renew the Contract for one renewal term;

NOW THEREFORE, in consideration of the mutual rights and obligations conferred herein and other good and valuable consideration, the Contract shall be renewed in accordance with the following terms and conditions:

- The Contract renewal term shall commence on March 01, 2022 and terminate on February 28, 2023;
- The Contract pricing will remain the same in accordance with your renewal acceptance dated February 01, 2022.

IN WITNESS WHEREOF, said Owner and Contractor have caused these presents to be executed in the year and day first above-mentioned.

OWNER:

St. Mary's County Metropolitan Commission


George A. Eriksen, P.E., Executive Director


Witness

Printed Name: Tanya Parker, Procurement Agent

CONTRACTOR:

Anchor Construction Corporation


Authorized Contract Representative Signature


Witness

Printed Name: MICHAEL L. HILLARD

Printed Name: WILLIAM CUSTEAD

Exec. V.P.
2/2/22

19-07-C, Emergency Repairs and Scheduled Construction, Renewal Period Three



St. Mary's County Metropolitan Commission

23121 Camden Way
California, MD 20619

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Potable Water Distribution - Wastewater Collection / Treatment

Emergency Repair and Scheduled Construction

Contract #19-07-C

Anchor Construction Corporation

Effective: March 1, 2022 through February 28, 2023

Labor Category	Unit Prices	
Foreman	\$	100.00
Pipefitter	\$	66.00
Laborer	\$	65.00
Dump Truck Operator	\$	45.00
Backhoe Operator	\$	62.00
Trencher Operator	\$	62.00
Skid Steer Loader Operator	\$	57.00
Mini Excavator Operator	\$	57.00
Bulldozer Operator	\$	59.00
Hydraulic Excavator Operator	\$	62.00
Truck Tractor Operator	\$	45.00
Gradall Operator	\$	60.00
Saw Cutting Machine Operator	\$	40.00
Asphalt Paver Operator	\$	57.00
Asphalt Roller Operator	\$	55.00
Road Sweeper Operator	\$	55.00
Milling Machine Operator	\$	60.50
Equipment, Material, Miscellaneous Item		
Pick Up Truck	\$	12.00
Tool Truck, as defined in Bid Document	\$	34.00
Dump Truck - Single Axle	\$	36.00
Dump Truck - Double Axle	\$	46.00
Dump Truck - One Ton	\$	36.00
Backhoe/Loader Combination	\$	51.00
Ride on Trencher, Medium	\$	50.00
Skid Steer Loader with Accessories	\$	44.00
Hydraulic Excavator (52,000 lb. & under)	\$	75.00
Mini Excavator	\$	46.00
Bulldozer, D-5	\$	113.00
Truck Tractor w/Lowboy	\$	265.00
Gradall	\$	115.00

Asphalt/Concrete Cutting Machine, 14" Diameter	\$	21.50
Asphalt/Concrete Road Saw, Self-Propelled	\$	40.00
Asphalt Paver	\$	125.00
Asphalt Roller, 5 Ton or Larger	\$	26.00
Road Sweeper	\$	75.00
Milling Machine, Large	\$	350.00
Walk Behind Vibratory Compactor, Ramax Type	\$	19.50
Ride On Vibratory Roller - Sheep's Foot	\$	35.00
Electrofusion Machine	\$	250.00
Butt Fusion Machine for 1.25" - 18" Diameter Pipes	\$	250.00
6,500 KW Generator per day	\$	456.00
Pipe Saw	\$	15.50
Chain Saw	\$	13.00
Air Compressor - 175 CFM w/Jack Hammer & 3" Missile	\$	26.00
3" Water Pump	\$	7.00
3" Mud Pump	\$	7.00
3" Trash Pump	\$	7.00
4" Dri-Prime Pump, as defined in Bid Documents	\$	46.50
Tamper, Gas Powered	\$	14.50
Trench Box 8' X 16' - Delivered to Work Site	\$	133.00
Steel Plates - 6' X 10' X 1"	\$	89.00
Steel Plates - 8' X 10' X 1"	\$	103.00
Swamp Mat	\$	22.50
Seed	\$	5.00
Straw	\$	4.00
Light Tower	\$	65.00
Waste Dirt Dump Fee	\$	30.50
Waste Concrete & Asphalt Dump Fee	\$	19.00
Spoils Vacuum	\$	325.00

CONTRACT MODIFICATION NUMBER 001
Free Chlorine Reagent Sets, Contract #19-18-F

This CONTRACT MODIFICATION made **February 01, 2022**, by and between the St. Mary's County Metropolitan Commission, hereinafter referred to as the [Owner], and **Hach Company**, hereinafter referred to as the [Contractor].

WHEREAS, the Owner and Contractor entered into a Contract, dated August 01, 2021 for the provision of Free Chlorine Reagent Sets for use in Hach CL17 by the Contractor (hereinafter the "Contract"); and

WHEREAS, the Owner and the Contractor now desire to modify the terms of the Contract since the Contract date;

NOW THEREFORE, in consideration of the mutual rights and obligations conferred herein and other good and valuable consideration, the Contract shall be specifically modified as follows:

Replace Section C-25 in its entirety with the following:

C-25 CONTRACTUAL INCREASES

- A. Upon completion of the initial contract and satisfactory performance by the Contractor, if applicable, the Commission may offer the Contractor extensions of this contract for three (3) additional one-year periods, if the scope of the work does not change such that these specifications no longer apply. The Commission reserves the right to re-solicit this Contract at the end of any one-year period.
- B. When extension of the Contract is offered, equitable price adjustments may be requested by the Vendor. The adjustment requested shall not exceed the most recent six month average of the annual Consumer Price Index – All Urban Consumers - Washington-Arlington-Alexandria – DC-VA-MD-WV – Commodities, less food, Not Seasonally Adjusted (CPI-U) as published by the United States Department of Labor, Bureau of Labor Statistics. The Commission reserves the right to accept, reject, or modify requests for price adjustment. If the Commission approves a price adjustment, the price shall remain firm for the renewal term for which it was requested.
- C. During the performance of any term, if a price increase is requested by the vendor, the Commission will consider the request. The Commission, at its sole discretion, shall have the right to approve or deny the request based on the Commission verification and shall have the right to negotiate with vendor on the requested increase. Vendor must include in their request, any documentation and evidence of price impacts on any component of the contract, including but not limited to delivery, materials, transportation, labor, unforeseen statutory or regulatory mandates, or other impacts. The Commission shall have the right to require additional documentation and evidence from the vendor pertaining to the requested increase, and the vendor must comply with any the Commission's request. Approval in part or in total will be at the Commission's sole discretion. Increases solely to increase profit or margins shall not be considered. If an increase is requested, no additional increases shall be accepted for a term of 6 months.
- D. In the event of a price decrease, the Commission shall be guaranteed full benefit of the price reduction for all orders on the effective date of the decrease and thereafter. Periodically throughout the term of the contract, the Commission shall have the right to conduct market research, review pricing indexes, and use other resources to review and verify contract pricing, vendor requested increases, and vendor provided information.

The current contract pricing, under Renewal Period Two, shall be increased to a unit cost of \$57.83 per set. This pricing shall be firm through the remainder of Renewal Period Two, which is valid through July 31, 2022.

The modifications set forth herein above are effective on the date this Modification becomes fully executed, and shall remain in effect for any Contract renewals or extensions, unless otherwise modified at a later date.

Other than as specifically set forth herein above, all terms and conditions of the Contract between the Owner and the Contractor shall remain in full force and effect.

IN WITNESS WHEREOF, said Owner and Contractor have caused these presents to be executed in the year and day first above-mentioned.

OWNER:

St. Mary's County Metropolitan Commission


George A. Erichsen, P.E., Executive Director

Witness

Printed Name: Tanya Parker, Procurement Agent

CONTRACTOR:

Hach Company


Authorized Contract Representative Signature

Witness

Printed Name: Oliver Wadosch

Printed Name: Roxanna Starika



www.metcom.or

St. Mary's County Metropolitan Commission

23121 Camden Way
California, MD 20619

Serving St. Mary's County since 1964
Potable Water Distribution - Wastewater Collection / Treatment

Hach Company

Free Chlorine Reagent Sets, 19-18-F

Current Pricing - Renewal Period	Price Per Set
<u>Two</u>	
Free Chlorien Reagent Set	\$43.22

<u>Proposed Pricing</u>	Price Per Set
Free Chlorien Reagent Set	\$57.83

December 1, 2021

Dear Prospective Customer:

By signature below, the following Hach representatives are hereby authorized (during the period of December 1, 2021 through December 31, 2022) to sign all bid documents, representations and certifications and sales / service contracts submitted by Hach to prospective customers in accordance with Hach's internal contract procedures and which do not require a Corporate Officer's signature:

Brad Ellis	Lino Oddi	Ian Morrison
Kevin Klau	Gabrielle Kato	Alyssa Prill
Divya Mittal	Christel Valentine	Adrian Revuelta
Christophe Pattyn	Mary Baird	Michael Whitmore
Jeffrey Figg	Kathleen Dyekman	Roxanna Starika
Kurt Tyler	Brett Hellier	Kevin Sweeney
Melissa Voronin	Stephanie Herman	Oliver Wadosch
Jeff Stock	David Mueller	James Welch
George Davison	Heather Johnston	Shawneen Wildman
Emily Wright	Heather Schutt	Brian Thompson
Daniel Chellew	Staci Lamfers	Melanie Bogus
Rosie Bote	Nicole Puhl	Laura Steele
Meghan Cozzens	Ayoub Bourassi	Sara Weaver
Michelle Mathewson	Chad Spraker	

We appreciate the opportunity to do business with your organization.

Sincerely,



Divya Mittal
Hach VP of Global Sales



Be Right™

CONTRACT MODIFICATION NUMBER 002
Biomonitoring and Toxic Chemical Testing, Contract #19-04-F

This CONTRACT MODIFICATION made **February 23, 2022**, by and between the St. Mary's County Metropolitan Commission, hereinafter referred to as the [Owner], and **Microbac Laboratories, Incorporated**, hereinafter referred to as the [Contractor].

WHEREAS, the Owner and Contractor entered into a Contract, dated August 01, 2021 for the provision of providing biomonitoring and toxic chemical study plan, sample containers, shipping coolers, analysis, and quality control data and reporting of results as required by the Maryland Department of the Environment (MDE). All work and data required is governed by the National Pollutant Discharge Elimination Systems (NPDES) Permit issued to the Marlay-Taylor Wastewater Reclamation Facility (MTWRF) located in Lexington Park, Maryland (hereinafter the "Contract"); and

WHEREAS, the Owner and the Contractor now desire to modify the terms of the Contract since the Contract date;

NOW THEREFORE, in consideration of the mutual rights and obligations conferred herein and other good and valuable consideration, the Contract shall be specifically modified as follows:

The scope of services to be provided under the Contract, as proposed in the Contractor's proposal dated November 16, 2018, shall be increased for the unit price of 2022 Acute Biomonitoring due to supply and analysis market increases and then decreased for the 2022 Toxic Chemical Testing due to changes in required testing and reporting as outlined by MDE Water & Science Administration, with a corresponding overall decreased cost of **(\$1,805.08)**, as outlined in Exhibit A.

The modifications set forth herein above are effective on the date this Modification becomes fully executed, and shall remain in effect for any Contract renewals or extensions, unless otherwise modified at a later date.

Other than as specifically set forth herein above, all terms and conditions of the Contract between the Owner and the Contractor shall remain in full force and effect.

IN WITNESS WHEREOF, said Owner and Contractor have caused these presents to be executed in the year and day first above-mentioned.



Witness

Printed Name: Tanya Parker, Procurement Agent



Witness

Printed Name: Michael Arbaugh

19-04-F, Contract Modification 002

OWNER:

St. Mary's County Metropolitan Commission



George A. Erichsen, P.E., Executive Director

CONTRACTOR:

Microbac Laboratories, Incorporated



Authorized Contract Representative Signature

Printed Name: Mahyar Sakari
Laboratory Manager
Microbac Laboratories
Baltimore

Exhibit A



St. Mary's County Metropolitan Commission

23121 Camden Way
California, MD 20619
Phone: 301-737-7400
Fax: 301-737-7459

Change Order No:


Contract Name: Biomonitoring and Toxic Chemical Testing
Contract No.: 19-04-F
Contractor Name: Microbac Laboratories, Incorporated
Contractor Address: 2101 Van Deman Street, Baltimore, Maryland 21224
Date: February 23, 2022

Item No.	Description of Changes (Quantities, units, unit prices, change in completion schedule, justification, etc.)	Change
2022	2022 Acute Biomonitoring increase in total cost due to supply and analysis market; from \$650.00 to \$1,382.00.	\$ 732.00
2022	2022 Toxic Chemical Testing decrease in total cost due to changes in required testing and reporting as outlined by MDE Water & Science Administration; from \$11,112.00 to \$8,574.92	\$ (2,537.08)

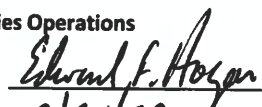
The original Contract amount was:	\$ 19,594.00
Net change by previous Change Orders:	\$ 15,142.00
The Contract amount prior to this Change Order:	\$ 34,736.00
The Contract amount is decreased as a result of this Change Order by:	\$ (1,805.08)
The current Contract amount including this Change Order will be:	\$ 32,930.92
The Contract time will be unchanged.	
The Completion Date as of the date of this Change Order is:	2022

This document shall become an amendment to the Contract and all provisions of the Contract will apply hereto. This Change Order covers all service, labor, equipment, material, supplies, overhead, and time indicated for the work complete and ready for use. Incidental work, including drawings and testing necessary in connection with each item, is included. There shall be no further claim for compensation or time or any claim for delay or impact in connection with the work or the project.

Recommended:

Microbac Laboratories, Incorporated
By: 
Date: 03/02/2022

Accepted:

Ed Hogan
Chief of Facilities Operations
By: 
Date: 2/24/22

Approved:

George A. Erichsen, P.E.
Executive Director
By: 
Date: 2/24/2022

**PURCHASE ORDER CHANGE ORDER NUMBER 001
MARLAY-TAYLOR WWTP METHANE CO-GENERATOR, PROJECT NO. 8171SR**

This CHANGE ORDER made this 1st day of **February, 2022**, by and between the **St. Mary's County Metropolitan Commission**, hereinafter referred to as the "Owner", and **AECOM Technical Services, Incorporated** hereinafter referred to as the "Contractor."

WHEREAS, the Owner and Contractor entered into a Purchase Order (21-01195 R), dated March 11, 2021 for the provision of engineering services by the Contractor (hereinafter the "Contract"); and

WHEREAS, Purchase Order No. 21-01195 was issued per the pricing, terms and conditions of the Engineering Services, Contract #16-07-E for the Marlay-Taylor WWTP Methane Co-Generator, Project No. 8111SR (hereinafter the "Purchase Order"); and

WHEREAS, the Owner and the Contractor now desire to modify the terms of the Purchase Order; and

NOW THEREFORE, in consideration of the mutual rights and obligations conferred herein and other good and valuable consideration, the Purchase Order shall be specifically modified as follows:

The scope of services to be provided under the Purchase Order, as proposed in the Consultant Engineer's Engineering Services Proposal dated September 08, 2021 shall be revised to include changes in design and scope and 168 additional calendar days as per attached Proposal revised and dated January 07, 2022, with a decreased corresponding decreased cost of **(\$357.59)** per all pricing, terms, and conditions of the Engineering Services, Contract #16-07-E.

The modifications set forth herein above are effective on the date this Change Order becomes fully executed, and shall remain in effect for any Purchase Order renewals or extensions, unless otherwise modified at a later date.

Any cost increase or decrease associated with or resulting from the modifications set for the herein above shall be as identified on Exhibit A, attached hereto and incorporated herein.

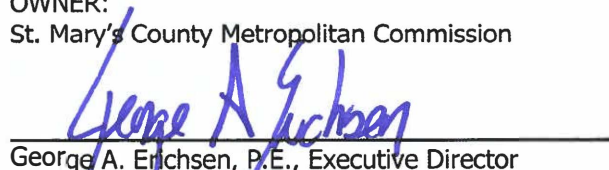
Other than as specifically set forth herein above, all terms and conditions of the Contract and the Purchase Order between the Owner and the Contractor shall remain in full force and effect.

IN WITNESS WHEREOF, said Owner and Contractor have caused these presents to be executed in the year and day first above-mentioned.

OWNER:
St. Mary's County Metropolitan Commission



Witness
Printed Name: Tanya Parker, Procurement Agent



George A. Erichsen, P.E., Executive Director

CONTRACTOR:
AECOM Technical Services, Incorporated



Witness
Printed Name: Stephen M. Braks, P.E.
Sr. Associate



Authorized Contract Representative
Printed Name: Jason Beasley, P.E.
Vice President

EXHIBIT A



St. Mary's County Metropolitan Commission

23121 Camden Way
 California, MD 20619
 Phone: 301-737-7400
 Fax: 301-737-7459

Change Order No: 001

Contract Name: Marlay-Taylor Water Reclamation Facility (MTWRF)
 Methane Co-Generator Upgrade

Contract No.: 8171SF

Contractor Name: AECOM Technical Services, Incorporated

Contractor Address: 3600 O'Donnell Street, Suite 300, Baltimore, Maryland 21224

Date: February 1, 2022

Item No.	Description of Changes (Quantities, units, unit prices, change in completion schedule, justification, etc.)	Change
1	Owner requested scope revision to the current design task for Cogeneration Control System Improvements per Proposal dated September 08, 2021 and revised January 07, 2022 with a corresponding overall decrease in the cost estimate.	\$ (357.59)

The original Contract amount was:	\$ 88,558.31
Net change by previous Change Orders:	\$ -
The Contract amount prior to this Change Order:	\$ 88,558.31
The Contract amount is decreased as a result of this Change Order by:	\$ (357.59)
The current Contract amount including this Change Order will be:	\$ 88,200.72
The Contract time will be increased by:	168 days
The Completion Date as of the date of this Change Order is:	September 8, 2022

This document shall become an amendment to the Contract and all provisions of the Contract will apply hereto. This Change Order covers all service, labor, equipment, material, supplies, overhead, and time indicated for the work complete and ready for use. Incidental work, including drawings and testing necessary in connection with each item, is included. There shall be no further claim for compensation or time or any claim for delay or impact in connection with the work or the project.

Recommended:
 AECOM Technical Services,
 Incorporated

By: Jason Brasley
 Date: 2/3/2022

Accepted:
 M. Christy Hollander, P.E.
 Chief Engineer

By: Mar CHoll
 Date: 2-4-2022

Approved:
 George Erichsen, P.E.
 Executive Director

By: George Erichsen
 Date: 2/4/2022

**PURCHASE ORDER CHANGE ORDER NUMBER 002
ST. CLEMENT SHORES WASTEWATER TREATMENT PLANT, PHASE B, PROJECT NO. 2151SF**

This CHANGE ORDER made this 23rd day of **February, 2022**, by and between the **St. Mary's County Metropolitan Commission**, hereinafter referred to as the "Owner", and **Dewberry Engineers, Incorporated** hereinafter referred to as the "Contractor."

WHEREAS, the Owner and Contractor entered into a Purchase Order (22-00369), dated September 13, 2021 for the provision of engineering services by the Contractor (hereinafter the "Contract"); and

WHEREAS, Purchase Order No. 22-00369 was issued per the pricing, terms and conditions of the Engineering Services, Contract #21-10-E for the St. Clement Shores Wastewater Treatment Plant, Phase B, ENR Upgrade Preliminary Engineering Report (PER), Project No. 2151SF (hereinafter the "Purchase Order"); and

WHEREAS, the Owner and the Contractor now desire to modify the terms of the Purchase Order; and

NOW THEREFORE, in consideration of the mutual rights and obligations conferred herein and other good and valuable consideration, the Purchase Order shall be specifically modified as follows:

The scope of services to be provided under the Purchase Order, as proposed in the Consultant Engineer's Engineering Services Proposal dated September 08, 2021 to include 61 additional calendar days due to delays for required MDE approvals, with a no corresponding increased cost.


The modifications set forth herein above are effective on the date this Change Order becomes fully executed, and shall remain in effect for any Purchase Order renewals or extensions, unless otherwise modified at a later date.

Any cost increase or decrease associated with or resulting from the modifications set for the herein above shall be as identified on Exhibit A, attached hereto and incorporated herein.

Other than as specifically set forth herein above, all terms and conditions of the Contract and the Purchase Order between the Owner and the Contractor shall remain in full force and effect.

IN WITNESS WHEREOF, said Owner and Contractor have caused these presents to be executed in the year and day first above-mentioned.

OWNER:
St. Mary's County Metropolitan Commission




Witness
Printed Name: Tanya Parker, Procurement Agent




George A. Erichsen, P.E., Executive Director

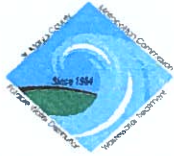
CONTRACTOR:
Dewberry Engineers, Incorporated



Witness
Printed Name: Linda L. DallaPalu



Authorized Contract Representative
Printed Name: Thomas N. DallaPalu



www.mei.com.org

St. Mary's County Metropolitan Commission

23121 Camden Way

California, MD 20619

Phone: 301-737-7400

Fax: 301-737-7459

Change Order No: 002

Contract Name: St. Clement Shores WWTP, Phase B - ENR Upgrade Preliminary Engineering Report (PER)

Contract No.: 2151SF

Contractor Name: Dewberry Engineers, Incorporated

Contractor Address: 10461 Mill Run Circle, Suite 300, Owings Mills, Maryland 211

Date: February 23, 2022

Item No.	Description of Changes (Quantities, units, unit prices, change in completion schedule, justification, etc.)	Change
1	No cost time extension for 61 additional calendar days due to delays for required MDE approvals.	\$ -

The original Contract amount was:	\$ 13,960.00
Net change by previous Change Orders:	\$ -
The Contract amount prior to this Change Order:	\$ 13,960.00
The Contract amount is unchanged as a result of this Change Order:	\$ -
The current Contract amount including this Change Order will be:	\$ 13,960.00
The Contract time will be increased by:	61 days
The Completion Date as of the date of this Change Order is:	April 30, 2022

This document shall become an amendment to the Contract and all provisions of the Contract will apply hereto. This Change Order covers all service, labor, equipment, material, supplies, overhead, and time indicated for the work complete and ready for use. Incidental work, including drawings and testing necessary in connection with each item, is included. There shall be no further claim for compensation or time or any claim for delay or impact in connection with the work or the project.

Recommended:
Dewberry Engineers, Incorporated

By: Thomas N. Dalton
Date: 2/24/2022

Accepted:
M. Christy Hollander, P.E.
Chief Engineer

By: M. Christy Hollander
Date: 2-24-22

Approved:
George Erichsen, P.E.
Executive Director

By: George Erichsen
Date: 2/24/2022

**PURCHASE ORDER CHANGE ORDER NUMBER 005
FACILITIES CONDITION ASSESSMENT, PROJECT NO. 8181WS**

This CHANGE ORDER made this **23rd** day of **February, 2022**, by and between the **St. Mary's County Metropolitan Commission**, hereinafter referred to as the "Owner", and **CH2M Hill Engineers, Incorporated** hereinafter referred to as the "Contractor."

WHEREAS, the Owner and Contractor entered into a Purchase Order (20-00381), dated August 29, 2019 for the provision of engineering services by the Contractor (hereinafter the "Contract"); and

WHEREAS, Purchase Order No. 20-00381 was issued per the pricing, terms and conditions of the Engineering Services, Contract #16-07-E for the Facilities Condition Assessment, Project #8181WS (hereinafter the "Purchase Order"); and

WHEREAS, the Owner and the Contractor now desire to modify the terms of the Purchase Order; and

NOW THEREFORE, in consideration of the mutual rights and obligations conferred herein and other good and valuable consideration, the Purchase Order shall be specifically modified as follows:

The scope of services to be provided under the Purchase Order, as proposed in the Consultant Engineer's Engineering Services Proposal dated August 29, 2019 and revised August 07, 2020 to include 122 additional calendar days due to Owner delays due to extensive data delivery for the pipe assessment task, with a no corresponding increased cost.

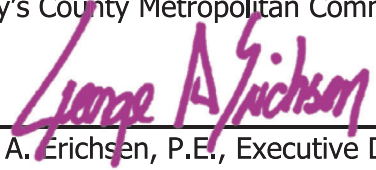
The modifications set forth herein above are effective on the date this Change Order becomes fully executed, and shall remain in effect for any Purchase Order renewals or extensions, unless otherwise modified at a later date.

Any cost increase or decrease associated with or resulting from the modifications set for the herein above shall be as identified on Exhibit A, attached hereto and incorporated herein.

Other than as specifically set forth herein above, all terms and conditions of the Contract and the Purchase Order between the Owner and the Contractor shall remain in full force and effect.

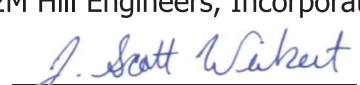
IN WITNESS WHEREOF, said Owner and Contractor have caused these presents to be executed in the year and day first above-mentioned.

OWNER:
St. Mary's County Metropolitan Commission



George A. Erichsen, P.E., Executive Director

CONTRACTOR:
CH2M Hill Engineers, Incorporated



Authorized Contract Representative
Printed Name: J. Scott Weikert



Witness
Printed Name: Tanya Parker, Procurement Agent



Witness
Printed Name: Miranda Santucci



www.metcom.org

St. Mary's County Metropolitan Commission

23121 Camden Way
California, MD 20619
Phone: 301-737-7400
Fax: 301-737-7459

Change Order No: 005

Contract Name: Facilities Condition Assessment
Contract No.: 8181WS
Contractor Name: CH2M Hill Engineers, Incorporated
Contractor Address: 1100 Wayne Avenue, Suite 1150, Silver Spring, Maryland 20910
Date: February 23, 2022

Table with 3 columns: Item No., Description of Changes, Change. Row 1: 1, Owner delays due to extensive data delivery for the pipe assessment task, \$ -

Summary table with 2 columns: Description, Amount/Value. Rows include original contract amount (\$448,356.68), net change (\$34,479.59), current contract amount (\$482,836.27), and completion date (June 30, 2022).

This document shall become an amendment to the Contract and all provisions of the Contract will apply hereto. This Change Order covers all service, labor, equipment, material, supplies, overhead, and time indicated for the work complete and ready for use.

Recommended: CH2M Hill Engineers, Incorporated
By: J. Scott Wakert

Accepted: M. Christy Hollander, P.E. Chief Engineer
By: Monica C. Hollander

Approved: George A. Erichsen, P.E. Executive Director
By: George A. Erichsen

41 Louis, Wayne	1,079	1,002 21569 Chancellors Run Rd (16423-0)
42 Matthews, Milton	1,072	971 35451 Army Navy Dr (8149-0)
43 Lewis, William & Delores	1,051	949 21415 Williams Dr (972-0)
44 Tavel, Robert & Julie	1,048	945 16093 Thomas Rd (32360-0)
Sub-total:	<u>82,776</u>	<u>77,914</u>

Between \$501 - \$1,000

45 Graves, Robert	974	871 41946 Newman Way (6859-0)
46 Blackston, Steven	941	842 46558 Yorktown Rd (663-0)
47 Horton, Michael	890	792 22499 Armsworthy Ct (2976-0)
48 Dillinger, Danny	880	779 22519 Joan Dr (2858-0)
49 York, Charles & Sherry	873	772 16180 Thomas Rd (36882-0)
50 Marconi, Robert & Dana	853	790 38254 Greenway (11038-0)
51 Stone Sr, William	843	779 37489 E Lakeland Dr (5743-0)
52 Bliss, James & Martha	834	737 21353 Windsor Dr (1618-0)
53 Lowe, William & Dorothy	831	734 45249 Andy Way (10842-0)
54 Sanchez, Jose & Priscilla	829	732 47311 Willow Wood Dr (18988-0)
55 Evans, Daniel	827	727 16255 Thomas Rd (7697-0)
56 Wilson, Greg	798	702 46623 Midway Dr (31599-0)
57 Nazari Living Trust	791	701 45216 Lighthouse Rd (33785-0)
58 NPC Quality Burgers -Wendy's	775	776 30373 Triangle Dr (30362-0)
59 Smith, Gloria	756	659 21375 Lexington Dr (4569-0)
60 State Highway Administration	752	662 20259 Point Lookout Rd (35205-0)
61 Grospitch, David	738	676 30100 Moccasin St (29088-0)
62 Charley, David	738	642 46835 Rogers Dr (1524-0)
63 Chiu, Kenneth & Richard	735	629 45272 Woodstown Way (21550-0)
64 Farrell, Joshua	724	625 17863 2nd St (35570-0)
65 Barnes, Mary	711	662 47217 Lincoln Ave (8576-0)
66 Little, Robert	690	620 39775 Hearts Desire Ln (8631-0)
67 Wells Fargo	682	584 44477 Tall Timbers Rd (7386-0)
68 Hyde, Devin	675	576 45256 Abell Dr (30486-0)
69 Loucks, William & Michelle	674	545 46356 Columbus Dr U 1305 (11860-0)
70 Jamison, Jennifer	660	599 39771 Hearts Desire Ln (8633-0)
71 Browne, Sally	657	609 45006 Troopers Rd (33492-0)
72 Kirkman, Glen	654	560 21549 Forest Run Dr (2718-0)
73 Jackson, Rochelle & Ebon	634	536 39912 Sassafras Ln (10164-0)
74 Ackerman, Brian & Marissa	627	595 46115 Lucca Way (34997-0)
75 Higgs, James	584	552 39830 Combs Rd (9225-0)
76 Gilliam, Jacob	579	601 45345 Barefoot Dr (2840-0)
77 Michener, Shelly & Joshua	578	484 17320 Potomac Sands Dr (9132-0)
78 Tillman, Ebony	570	512 39793 Hearts Desire Ln (31144-0)
79 Pyles, Steven	569	501 39779 Hearts Desire Ln (26039-0)
80 Smith, Theresa	569	537 46355 Columbus Dr U507 (11787-0)
81 Ngnigone, Damaris	569	536 21740 Great Mills Rd U D (20072-0)
82 Turner Investment LLC	553	521 22530 Old Rolling Rd (35893-0)
83 Cassagnol, Jonathan	551	519 46091 Maria Way (9836-0)
84 Hancock, Joseph & Tricia	539	507 35686 Golf Course Dr (26014-0)
85 Pearson, Tonya	503	573 46359 Columbus Dr Unit 601 (11789-0)
Sub-total:	29,210	26,356

Judgments/Agreements:

86 Bertha Pinto	3,847	3,808 Debt Service Deferral (16843-0)
Sub-total:	<u>3,847</u>	<u>3,808</u>

Comments:

1 Reeves, William & Gail	RP SS SOLD TS 2020 NOT ELIGIBLE FOR SALE 2022
2 Burger King Corporation	CP WTS/WO ALS 4/16/21 PTSLS 10/20/21 PETS 2022
3 Landis, Deborah & Dennis	RP WTS WO SOLD TS 2020 NOT ELIGIBLE TS 2022
4 Wills, Tkeyah	RP NWS ALS 8/17/21 PTSLS 10/20/21 PETS 2022
5 Wilkins, Ealin	RP WTS/WO ALS 2/1/21 FCP PTSLS 10/20/21 PETS 2022
6 Lopez, Vincent	RP WTS/WO SOLD TS 2020 NOT ELIGIBLE FOR 2022 TS
7 Shephard, Richard & Connie	RP WTS/WO OPEN PROBATE CASE #20386
8 Sexton, Jonathan	RP WTS/WO ALS 11/16/20 PTSLS 10/20/21 PETS 2022
9 Hill, Alice	RP SS ALS 12/17/20 PTSLS 10/20/21 PETS 2022
10 Brown, Carl	RP SS ALS 12/17/20 PTSLS 10/20/21 PETS 2022

11 Shaw, Robert & Elva	RP NW SOLD TS 2019 NOT ELIGIBLE FOR 2022 TS
12 Milburn, John & Georgia	RP SS SOLD TS 2020 NOT ELIGIBLE FOR SALE 2022
13 Weston, Robert & Beverlee	RP WTS/WO ALS 2/9/21 PTSLS 10/20/21 PETS 2022
14 Milburn, Joseph & Cynthia	RP PLEDGE FROM DHS FOR FULL BALANCE
15 Mackall, Leonard & Jenna	RP WTS/WO ALS 3/12/21 PTSLS 10/20/21 PETS 2022
16 Mcconnell, Charles & Ashley	RP SS ALS 3/12/21 PTSLS 10/20/21 PETS 2022
17 O'roark, Wayne & Sara	RP SS TAX DEFFERAL APPROVED
18 Crowe, Terry & Ruth	RP WTS/WO ALS 2/9/21 PTSLS 10/20/21 PETS 2022
19 Williams, Hazel	RP WTS/WO ALS 1/31/20 PTSLS 10/20/21 PETS 2022
20 Bidas, Serge	RP WTS/WO ALS 1/31/20 PTSLS 10/20/21 PETS 2022
21 Morgan, James & Peggy	RP WTS/WO ALS 1/31/20 PTSLS 10/20/21 PETS 2022
22 Barnhill, Cayce & Kelsey	PAID IN FULL 3/3/22
23 Steele Jr, Charlie	RP WTS/WO ALS 1/31/20 PTSLS 10/20/21 PETS 2022
24 Shih, James & TAIFU Trustee	RP SI SOLD TS 2018 NOT ELIGIBLE FOR 2022 TS
25 Golden Goose LLC	RP SI ALS 2/10/20 PTSLS 10/20/21 PETS 2022
26 Soto, Johnathan	RP NWS ALS 8/17/21 PTSLS 10/20/21 PETS 2022
27 Hall, Dorothy	RP SS OPEN PROBATE CASE #19342
28 Hall, Dorothy	RP SS OPEN PROBATE CASE #19342
29 RDH Properties LLC	RP SS ALS 8/25/21 PTSLS 10/20/21 PETS 2022
30 RDH Properties LLC	RP SS ALS 8/25/21 PTSLS 10/20/21 PETS 2022
31 Hayes, Renate & Gene	RP SS ALS 8/25/21 PTSLS 10/20/21 PETS 2022
32 Olumese, Ebes	RP NWS ALS 8/17/21
33 USA Acting Through Rural Housing	RP WTS/WO ALS 5/14/21 PTSLS 10/20/21 PETS 2022
34 Divine Realtor LLC	RP NWS ALS 10/15/21
35 Johnson, Calvin	RP WTS/WO ALS 4/15/21 PTSLS 10/20/21 PETS 2022
36 Charley, David	RP WTS/WO ALS 8/17/21 PTSLS 10/20/21 PETS 2022
37 Charley, David	RP WTS/WO ALS 8/17/21 PTSLS 10/20/21 PETS 2022
38 Phipps, Daniel	RP WTS FP ALS 9/17/21
39 Dayton, Kevin	RP WTS/FP ALS 8/17/21 PTSLS 10/20/21 PETS 2022
40 Rodman, William & Kathleen	RP WTS/WO ALS 8/17/21 PTSLS 10/20/21 PETS 2022
41 Louis, Wayne	RP SI ALS 8/17/21 PTSLS 10/20/21 PETS 2022
42 Matthews, Milton	RP WTS/WO ALS 10/15/21
43 Lewis, William & Delores	RP WTS/WO ALS 9/17/21
44 Tavel, Robert & Julie	RP SS ALS 9/17/21
45 Graves, Robert	RP SS ALS 10/15/21
46 Blackstone, Steven	RP WTS/WO ALS 8/17/21
47 Horton, Michael	RP WTS/WO ALS 8/30/20
48 Dillinger, Danny	RP SS ALS 11/12/21
49 York, Charles & Sherry	RP SS ALS 11/12/21
50 Marconi, Robert & Dana	RP WTS ALS 8/17/21 PTSLS 10/20/21 PETS 2022
51 Stone Sr, William	RP WTS-WO ALS 3/12/21 PTSLS 10/20/21 PETS 2022
52 Bliss, James & Martha	RP WTS/WO ALS 2/1/21
53 Lowe, William & Dorothy	RP WTS/WO ALS 2/1/21
54 Sanchez, Jose & Priscilla	RP WTS-WO ALS 2/1/21
55 Evans, Daniel	RP SS ALS 2/1/21
56 Wilson, Greg	RP WTS/WO ALS 2/1/21
57 Nazari Living Trust	RP SS ALS 12/15/21
58 NPC Quality Burgers -Wendy's	CP -BANKRUPTCY
59 Smith, Gloria	RP WTS/WO ALS 11/12/21
60 State Highway Administration	CP SS ALS 12/15/21
61 Grospitch, David	WP WS/WO ALS 9/17/21 PTSLS 10/20/21 PETS 2022
62 Charley, David	RP WTS ALS 2/10/22
63 Chiu, Kenneth & Richard	RP WTS TA FP ALS 11/12/21
64 Farrell, Joshua	RP SS ALS 12/22/21
65 Barnes, Mary	RP SI ALS 8/17/21 PTSLS 10/20/21 PETS 2022
66 Little, Robert	RP NW FP ALS 11/12/21
67 Wells Fargo	RP SS ALS 2/1/21
68 Hyde, Devin	RP SS ALS 12/22/21
69 Loucks, William & Michelle	RP NWS ALS 2/10/22
70 Jamison, Jennifer	RP WS FP ALS 8/17/21 PTSLS 10/20/21 PETS 2022
71 Browne, Sally	RP SI ALS 10/8/21 PTSLS 10/20/21 PETS 2022
72 Kirkman, Glen	RP WTS/WO ALS 1/19/22
73 Jackson, Rochelle & Ebon	RP SS ALS 2/1/21
74 Ackerman, Brian & Marissa	RP WTS FP ALS 2/9/22
75 Higgs, James	RP SS ALS 3/10/22
76 Gilliam, Jacob	RP SS ALS 8/17/21
77 Michener, Shelly & Joshua	RP WTS/WO ALS 2/10/22
78 Tillman, Ebony	RP NW FP ALS 11/12/21
79 Pyles, Steven	RP NW FP ALS 2/10/22
80 Smith, Theresa	RP NWS ALS 3/10/22

81 Ngnigone, Damaris
82 Turner Investments LLC
83 Cassagnol, Jonathan
84 Hancock, Joseph & Tricia
85 Pearson, Tonya
86 Bertha Pinto

CP TA WTS ALS 2/2/22
RP SS ALS 2/10/22
RP WTS FP ALS 8/17/21
RP WTS/WO ALS 2/10/22
RP NWS ALS 12/22/21
DEBT SERVICE DEFFERAL

LEGEND

ALS-Attorney Letter Sent
BR-Bay Restoration
CP-Commercial Property
FCP-Foreclosure Pending per MD Judiciary
FP-Fire Protection
HM-Hydrant Meter Account
NW-Nonmetered Water Service
NWS-Non-Metered Water and Sewer Service
PA-Payment Arrangement
PETS-Property Eligible for Tax Sale

PTSLS-Pre-Tax Sale Letter Sent
RP-Residential Property
SI-System Improvement
SS-Sewer Service Only
STD-Subject to Disconnect
TA-Tenant Account
WO-Water Off
WS-Water Service Only
WTS-Water and Sewer Service
TSLs-Tax Sale Letter Sent

CONSENT AGENDA
ITEM 2

ENGINEERING STANDARD REPORT

FEBRUARY 2022

**Engineering Department
Monthly Report
March 24, 2022**

1. Connection Permits:

February 2022

	Residential	Other	Feb. Total	Monthly Average 2022	Feb. 2021	Monthly Average 2021
Total Permits Issued	11	0	11	11	29	16

* Includes EDUs that CCCs were not collected because of pre-payment, redevelopment, and grandfathering.

2. Capital Contribution Charges Collected Fiscal Year to Date

Capital Contribution Charges Collected in FY22

Category	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Year to Date	Projected for FY22	Over/Under Projected
Water EDUs	28	10	5	6	3	1	5	3					61	96	-35
Sewer EDUs	26	13	11	13	6	25	13	12					119	168	-49

3. Ongoing Construction:

A. Developer Projects	% Complete			Original Bond Amt.	Bond Status	# Lots EDUs	W/S
	Jan. 2022	Feb. 2022	% In-crease				
7-Eleven Millstone Landing	0	0	0		None	24	W&S
Centerline Enterprises Lots 5 & 6	5	5	0	\$24,295.00	PB	2	S
Charlotte Hall Commons	95	95	0	\$70,500.00	PB	4	W
Charlotte Hall Station (On-site W& private	0	0	0		None	34	W
Dement Prop. - 7-Elevel Callaway Off Site	0	0	0	\$64,000.00	PB	0	W&S
East Run Road Improvements	70	70	0	\$289,600.00	PB	0	W&S
Expedition Park Bldg 7	90	95	5		None	5	W&S
Harris Teeter Fuel	0	20	20		None	1	W&S
Hickory Hills Hotel & Pool	0	0	0	\$80,840.00	PB	53	W&S
J.F. Taylor Eng. & Integration Facility	95	95	0	\$40,900.00	PB	0	W&S
Landings at Piney Point Lot 95	25	100	75	\$21,700.00	PB	1	W&S
Lexington Park 7-Eleven	20	20	0	\$13,800.00	PB	9	W&S
Lexington Park Ford PH 3	95	95	0	\$59,500.00	PB	1	W&S
LP Automotive Parking Lot	95	95	0		None	0	None
LP Manor Passive Park	100	100	0		None	4	W&S
Oak Crest, PH 1 Lots 3, 4, & Future Lc	95	95	0	\$1,299,200.00	PB	3	W&S
Production Products	85	85	0		None	2	W

Continued on Next Page

Developer Projects	% Complete			Original Bond Amt.	Bond Status	# Lots EDUs	W/S
	Jan. 2022	Feb. 2022	% In-crease				
Redeeming Grace Baptist Church	80	90	10	\$67,500.00	PB	2	W&S
Russell Property SGI	0	5	5	\$76,300.00	PB	2	S
St. Mary's Airport Terminal Building	20	30	10		None	3	W&S
St. Mary's Animal Shelter	90	90	0		None		W&S
The Woods of Rue Purchase	95	95	0	\$144,191.30	PB	11	W&S
University of MD Building #3	95	95	0	\$9,400.00	PB	17	W&S
Victory Woods Senior Apts. PH B	5	5	0		None	75	W&S
Wildewood Landing TH's	95	95	0	\$981,500.00	PB	67	W&S
Wildewood Retirement Village PH A1	95	95	0	\$76,700.00	PB	11	W&S
Wildewood Retirement Village PH A2	95	95	0	\$19,100.00	PB	7	W&S
Wildewood Retirement Village PH A3	90	90	0	\$40,800.00	PB	16	W&S
Wildewood Retirement Village PH A4	0	0	0	\$10,300.00	PB	4	W&S
Wildewood Retirement Village PH A5	0	0	0	\$10,600.00	PB	3	W&S
TOTAL				\$3,400,726.30			

B. MetCom Contracts	% Complete			Current Contract Amount
	Jan. 2021	Feb. 2022	% In-crease	
FDR PH 3A	0	5	5	\$190,695.00
Hickory Hill Water Tower	94	94	0	\$5,429,259.00
Hickory Hills Well	28	28	0	\$588,000.00
Hunting Quarter Well	99	99	0	\$239,200.00
MTWRF Clarifier	0	5	5	\$3,752,720.00
SCS PH2	18.5	18.5	0	\$1,908,750.00
SM2109	65	65	0	\$450,000.00
TOTAL				\$12,558,624.00

C. FY2021 and Prior Approved Capital Project Update (January)

PROJECT REPORT

With only PO charges Paid as of 2/28/2022 (Created 3/10/2022)

Project #	Project Title	Budget	2/28/2022	1/31/2022	Difference	% Comp
			Total Charged	Total Charged		
0091WL	CHARLOTTE HALL WELL	559,500.00	491,626.75	491,626.75	0.00	87.9%
0091WT	CHARLOTTE HALL WATER STORAGE TANK	3,107,800.00	16,113.73	16,113.73	0.00	0.5%
0221SS	Charlotte Hall WWPS Replacement	141,834.00	0.00	0.00	0.00	0.0%
1221SS	Wicomico Shores #1 WWPS Replacement	46,498.00	0.00	0.00	0.00	0.0%
2101WR	SCS WATER SYS REPL PH1	3,602,859.00	0.00	0.00	0.00	0.0%
2151SF	ST CLEMENTS WWTP EV&EXPHB	10,260,643.00	214,542.21	210,667.10	3,875.11	2.1%
2151WL	SCS WATER SYSTEM-PHASE 2	3,553,049.00	540,549.65	197,098.97	343,450.68	15.2%
2171SF	ST CLEMENTS WWTP EXP PHA	906,500.00	0.00	0.00	0.00	0.0%
2191WT	St. Clements Shores Water Storage Tank	249,075.00	0.00	0.00	0.00	0.0%
2201WL	Breton Bay Water System Replacement	408,527.00	122,450.19	102,782.51	19,667.68	30.0%
2221WL	Grand View Haven Well	553,500.00	65.53	65.53	0.00	0.0%
3151SF	LEONARDTOWN ENR & UPGRADE	2,092,372.00	1,693,632.92	1,693,632.92	0.00	80.9%
3-1-W	KING KENNEDY WELL & GROUND STORAGE TANK IMPR	1,756,880.00	895,522.09	892,546.76	2,975.33	51.0%
5081SR	PINEY POINT PUMP STATION	7,046,950.00	807,254.92	807,167.18	87.74	11.5%
5111WR	PINEY POINT WTR SYS REPL	2,665,000.00	18,676.03	18,676.03	0.00	0.7%
5161WF	PINEY PT WATER STATION UPGRADES	690,309.00	84,760.13	84,760.13	0.00	12.3%
5171MS	PINEY PT SEWER LINE ANALYSIS	505,664.00	101,645.63	101,331.02	314.61	20.1%
8081SS	GREAT MILLS WWPS UPGRADE	7,691,370.00	4,916,277.77	4,916,277.77	0.00	63.9%
8081WL	HICKORY HILLS WELL	997,000.00	313,325.03	247,912.86	65,412.17	31.4%
8081WR	TOWN CREEK WATER SYS PH1	2,980,500.00	1,843,435.72	1,843,435.72	0.00	61.8%
8081WT	HICKORY HILLS WATER STORAGE TANK	6,297,977.00	5,645,323.80	5,533,911.62	111,412.18	89.6%
8091WL	BAY RIDGE WELL REPL & UPGRADE	2,193,126.00	152,393.30	143,808.49	8,584.81	6.9%
8092WL	HOLLYWOOD WELL	724,500.00	5,146.24	5,146.24	0.00	0.7%
8092WT	HOLLYWOOD/BROAD CREEK WATER STORAGE TANK	3,486,500.00	6,006.66	6,006.66	0.00	0.2%
8121MW	OVERSIZE MTR PROJ PH 2	166,505.00	97,859.39	97,859.39	0.00	58.8%
8121SS	ST. MARYS SQUARE WWPS	1,184,000.00	0.00	0.00	0.00	0.0%
8131BD	EXTERIOR PETTY BLDG UPGRADES	1,770,400.00	618,130.98	618,018.80	112.18	34.9%
8131SR	INTERCEPTOR REHAB, SHANGRI-LA DR TO COLONY SQUARE	1,418,530.00	88,413.69	87,486.83	926.86	6.2%
8132SS	WILDEWOOD #1 WWPS	210,000.00	172,107.44	172,107.44	0.00	82.0%
8141SS	FIRST COLONY WWPS	445,500.00	19,022.01	19,022.01	0.00	4.3%
8141WM	Hollywood Water Systems Connector&Ph2 Replacement	156,624.00	0.00	0.00	0.00	0.0%
8151SF	MTWRF EXPANSION	500,000.00	249,517.79	249,412.92	104.87	49.9%
8151WM	FDR BLVD WATER MAIN PH 1B	631,300.00	0.00	0.00	0.00	0.0%
8152SR	INTERCEPTOR REHABILITATION, PINE HILL RUN ROAD	2,547,900.00	2,498,345.21	2,498,314.64	30.57	98.1%
8161SR	PATUXENT PARK SEW REP PH4	2,242,375.00	1,064,000.67	957,511.23	106,489.44	47.4%
8161SS	SPRING VALLEY WWPS	250,000.00	66,752.73	66,752.73	0.00	26.7%
8161WL	TOWN CREEK WATER SYS PH 2	3,086,742.00	240,041.90	238,297.33	1,744.57	7.8%
8161WR	PATUXENT PK WAT REP PH 4	2,231,500.00	1,323,958.41	1,323,958.41	0.00	59.3%
8161WT	GREENBRIER WATER STORAGE TANK	435,469.00	154,400.05	144,245.94	10,154.11	35.5%
8171SF	METHANE CO-GEN UPGRD MTWR	446,379.00	134,467.39	134,406.25	61.14	30.1%
8171SS	WILDEWOOD #2 WWPS	362,500.00	143,518.55	143,402.73	115.82	39.6%
8171WM	FDR BLVD WM PH 1 AMBER DR	384,750.00	210,822.51	210,822.51	0.00	54.8%
8171WR	SHANGRI LA & ESSEX WM REP-Phase 1	1,251,942.00	47,696.00	46,545.83	1,150.17	3.8%
8172WM	FDR BLVD WATER MAIN PH 1C	743,850.00	214,691.66	214,691.66	0.00	28.9%
8173WM	FDR BLVD WATER MAIN PH 3	636,875.00	91,483.12	90,948.32	534.80	14.4%
8181MS	ENERGY AUDIT/EFFICIENCY UPGRADES	571,870.00	159,319.55	159,319.55	0.00	27.9%
8181MW	AMR UPGRADES	212,500.00	46,270.47	45,368.38	902.09	21.8%
8181WS	FACILITIES CONDITION ASSESSMENT	710,700.00	611,836.34	611,417.00	419.34	86.1%
8182WS	FINANCIAL S/W UPGRADE	320,000.00	221,084.77	221,084.77	0.00	69.1%
8191SR	Marlay Taylor Clarifier Rehabilitation	4,571,806.00	155,330.76	145,908.08	9,422.68	3.4%
8191SS	EVERGREEN PARK WWPS	129,126.00	119,156.11	119,156.11	0.00	92.3%
8191WL	Woodland Acres Water Line Relocation	123,000.00	0.00	0.00	0.00	0.0%
8191WWW	HUNTING QUARTER WELL REPLACEMENTS	754,150.00	276,520.76	276,520.76	0.00	36.7%
8192SS	Moorings WWPS	380,669.00	65,668.38	65,494.08	174.30	17.3%
8201SR	Southampton Sewer System Rehabilitation	73,570.00	55,820.65	55,698.38	122.27	75.9%
8201WL	Southampton Water System Rehabilitation	280,617.00	74,828.27	74,675.43	152.84	26.7%
8201WM	Industrial Park Water Station Upgrades	248,299.00	134,115.94	134,115.94	0.00	54.0%
8202WL	SHANGRI LA & ESSEX WM REP-Phase 2	92,500.00	36,404.80	36,304.89	99.91	39.4%
8203SR	MD5 SHA Project (MD246 to MD471)	500,000.00	1,218.77	1,218.77	0.00	0.2%
8203WL	MD5 SHA Project (MD246 to MD471)	350,000.00	1,017.00	1,017.00	0.00	0.3%

Project #	Project Title	Budget	2/28/2022	1/31/2022	Difference	% Comp
			Total Charged	Total Charged		
8210SU	Property Acquisition	500,000.00	9,063.44	9,063.44	0.00	1.8%
8210WL	MD 235 Water Main-Southampton to Hermanville Rd	92,973.00	64,409.77	64,318.06	91.71	69.3%
8211SS	Bradley Boulevard WWPS	38,439.00	25,538.78	25,538.78	0.00	66.4%
8212SS	Esperanza Shopping Center WWPS	362,952.00	478.34	363.60	114.74	0.1%
8220WM	Town Creek WPS Upgrade	120,000.00	5,153.71	4,915.71	238.00	4.3%
8221SS	FOREST RUN WWPS	326,291.00	131.05	131.05	0.00	0.0%
8222WM	Property Acquisition-Water	150,000.00	13,900.00	12,400.00	1,500.00	9.3%
8-38-S	MARLAY TAYLOR ENR	39,125,000.00	7,209.64	7,209.64	0.00	0.0%
SM1827	SCADA SAFETY/SECURITY UPG	125,000.00	119,623.34	119,623.34	0.00	95.7%
SM1906	I & I SEWER REPLACEMENT, REHABILITATION & UPGRADES	225,500.00	225,500.00	225,500.00	0.00	100.0%
SM1909	GRINDER PUMP REPLACEMENTS	850,000.00	926,954.32	923,238.88	3,715.44	109.1%
SM1910	VacTor Sewer Cleaning Vehicle Replacement	307,500.00	319,232.00	319,232.00	0.00	103.8%
SM2005	Manhole Rehabilitation	99,845.00	99,845.00	99,845.00	0.00	100.0%
SM2006	I&I Sewer Rehab, Replacement, Upgrade	231,220.00	231,220.00	231,220.00	0.00	100.0%
SM2105	Manhole Rehabilitation	102,315.00	44,718.47	36,619.11	8,099.36	43.7%
SM2106	I&I Sewer Replacement, Rehabilitation and Upgrade	236,940.00	131,057.09	131,057.09	0.00	55.3%
SM2109	Grinder Pump Replacements	820,611.00	418,088.24	418,088.24	0.00	50.9%
SM2110	Various Wastewater System Rehabilitation	87,125.00	79,197.92	79,155.44	42.48	90.9%
SM2111	Grinder Pump Truck	170,000.00	154,428.50	154,428.50	0.00	90.8%
SM2112	Various Rehabilitation at MTWRF	918,000.00	350,646.09	343,499.36	7,146.73	38.2%
SM2205	Manhole Rehabilitation	104,880.00	0.00	0.00	0.00	0.0%
SM2206	I&I Sewer Replacement, Rehabilitation and Upgrade	242,880.00	0.00	0.00	0.00	0.0%
SM2210	Various Wastewater System Rehabilitation	149,335.00	0.00	0.00	0.00	0.0%
SM2212	Various Rehabilitation at MTWRF	345,937.00	2,146.58	2,146.58	0.00	0.6%
SW1201	ASSET MANAGEMENT S/W UPGRADE	677,500.00	576,423.03	576,423.03	0.00	85.1%
WM1827	SCADA SAFETY & SECURITY	125,000.00	119,623.36	119,623.36	0.00	95.7%
WO2017	Water Tank Inspections, Painting, Repl, Upgrades	655,509.00	568,156.25	568,156.25	0.00	86.7%
WO2101	Well Rehabilitation, Replacement, Install, Inspect	172,060.00	124,106.17	124,106.17	0.00	72.1%
WO2102	Various Water and Service Line Rehabilitation	162,560.00	73,560.00	64,051.43	9,508.57	45.3%
WO2117	Water Tank Inspections, Painting, Replacement, Upg	189,112.00	33,059.54	33,059.54	0.00	17.5%
WO2201	Well Rehabilitation, Replacement, Install, Inspect	55,000.00	0.00	0.00	0.00	0.0%
WO2202	Various Water and Service Line Rehabilitation	162,560.00	24,600.90	0.00	24,600.90	15.1%
WO2217	Water Tank Inspections, Painting, Replacement, Upg	689,315.00	0.00	0.00	0.00	0.0%
Total Spent=					743,556.20	

4. February 2022 Public Works Agreements Executed for Developer Projects:

- None

5. February 2022 TEC Update:

- Chipotle Mexican Grill – Charlotte Hall
 Review of a concept site plan for a 2,325 sq. ft. fast food restaurant with a drive through.
 Request for public water and waiver for public sewer service.
- Myrtle Point Holdings Lot 224 Major Subdivision Critical Area
 Review of a one-lot major subdivision.
 Request for waiver for public water and sewer service.

6. Items Presented for Board Consideration (Action):

- a. Piney Point Wastewater Treatment Plant Conversion Feasibility Study (#5171MS)
 Design Contract Award (Passed February 24, 2022)
- b. St. Clements Shores WWTP Expansion Phase B (#2151SF)
 Design Contract Award (Passed February 24, 2022)

CONCEPT SITE PLAN #CSP22-0023 Chipotle Mexican Grill - Charlotte Hall
Zoning Ordinance 10-02) (Use Type #74, Restaurant, Fast Food and #115, Drive-Through Services)

OWNER: Golden Beach Properties, LLC

AGENT: Bay Engineering, Inc.

LOCATION: 30030 Three Notch Road Mechanicsville, MD 20659

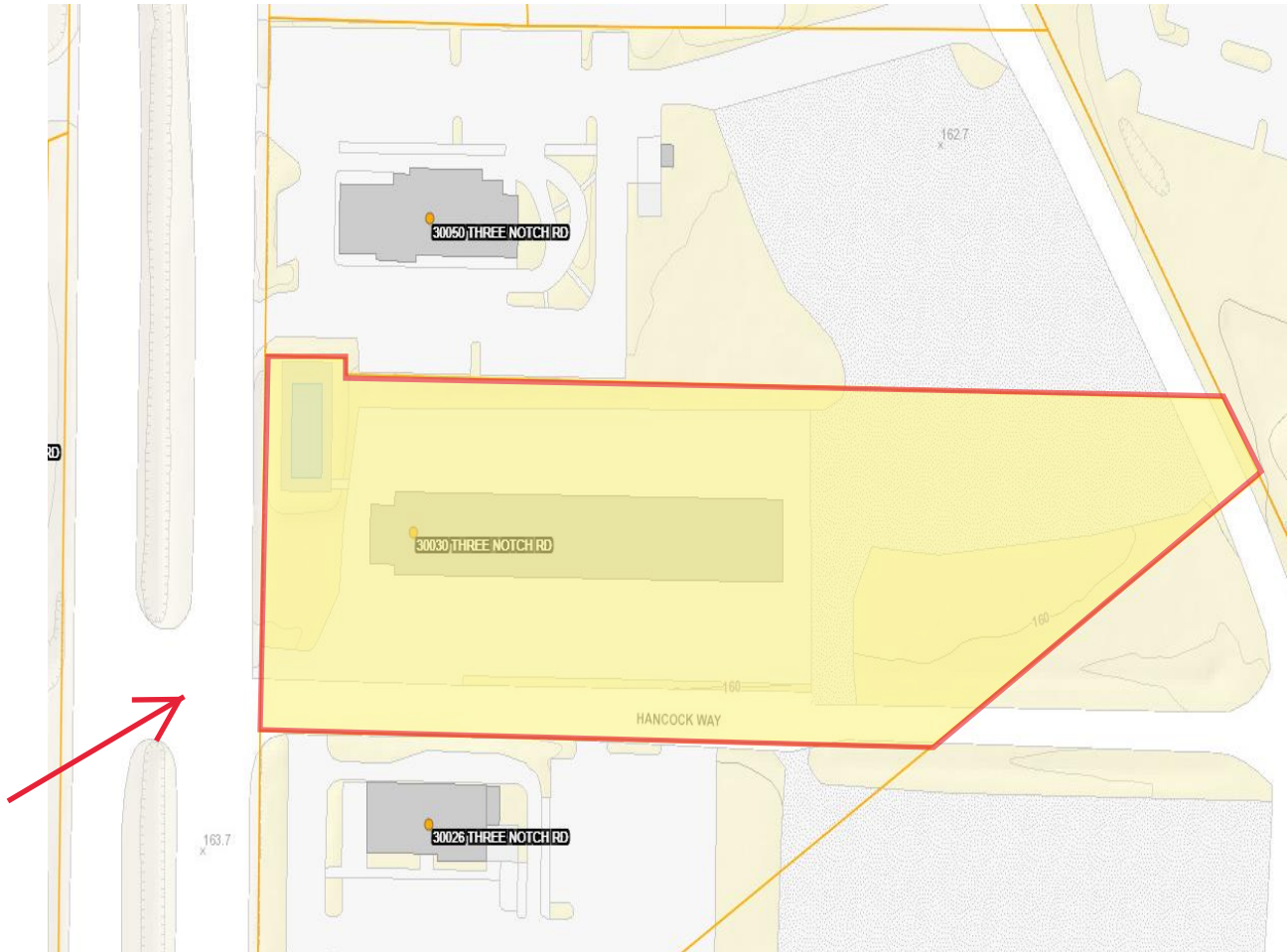
TM-01 GRID-22 PAR-019 ED-05 TAX ID-003768

LAND USE: Mixed- Use Moderate- Intensity

ZONING: Town Center Mixed- Use

ACREAGE: 5.30

ACTION REQUESTED: Review of a concept site plan for a 2,325 sq. ft. fast food restaurant with a drive through.



MAJOR SUBDIVISION #MJSB22-0021 Myrtle Point Holdings Lot 224 Major
Subdivision **Critical Area**

(Zoning Ordinance 10-02) (Subdivision Ordinance 10-01)

OWNER: Myrtle Point Holdings, LLC

AGENT: Chesapeake Trails Surveying, LLC

LOCATION: Deer Crossing Lane California, MD 20619

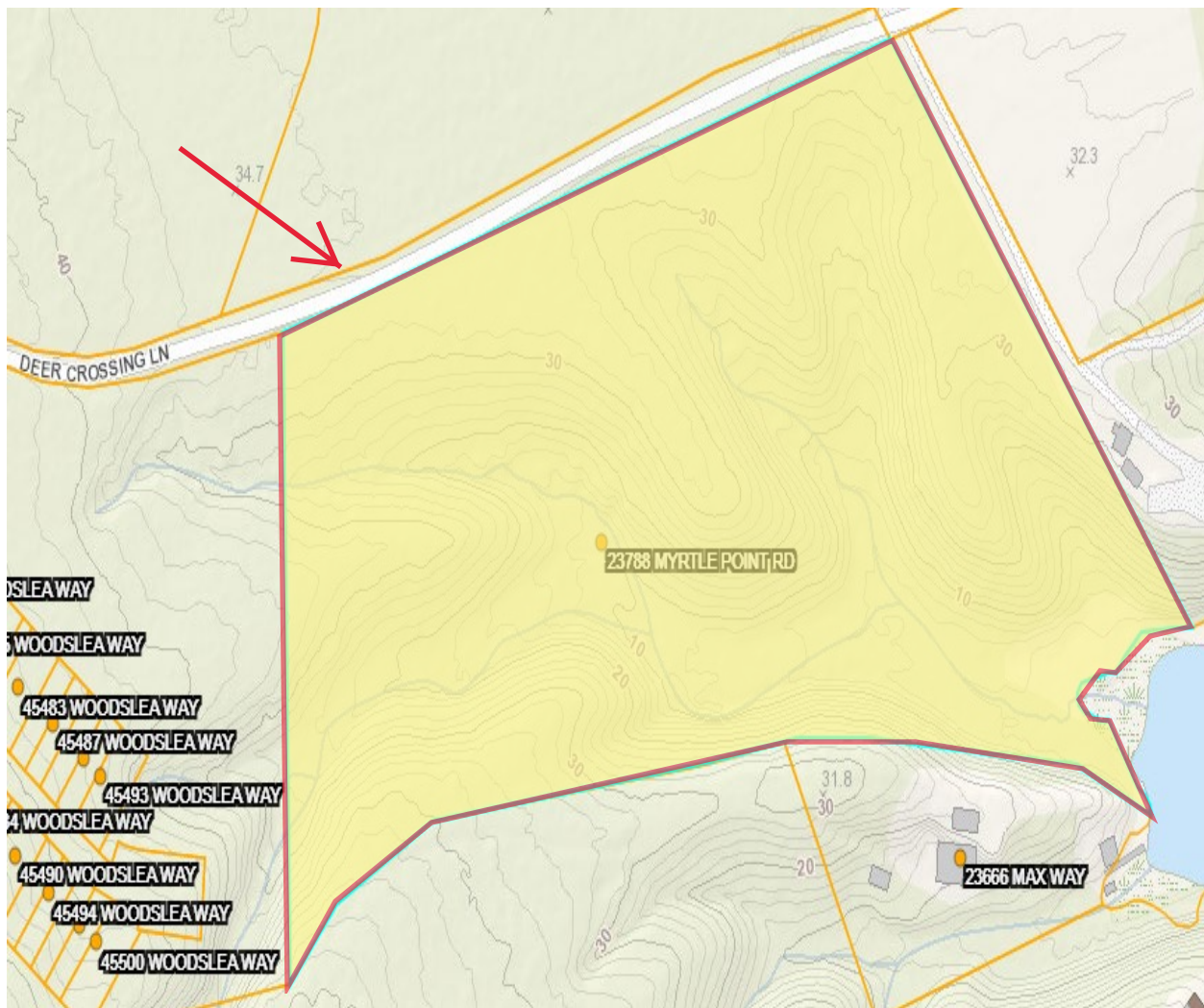
TM-34 GRID-06 PAR-587 ED-08 TAX ID-076553

LAND USE: Residential Low Density

ZONING: Residential, Low-Density District, RL, AE-4, RCA

ACREAGE: 10.18

ACTION REQUESTED: Review of a one-lot major subdivision



CONSENT AGENDA
ITEM 3

OPERATIONS STANDARD REPORT

FEBRUARY 2022

ST. MARY'S COUNTY METROPOLITAN COMMISSION OPERATIONS AND MAINTENANCE DEPARTMENT MONTHLY STANDARD REPORT

February 2022

CUSTOMER CALLS

Type of call	Number of calls	Previous Month	Same month last year	Average past 12 months
Grinder pump service	68	70	86	70
Sewer service	9	12	15	10
Water service	29	57	27	30
After hours calls (Customer)	73	89	N/A	N/A
After hours calls (SCADA)	24	82	N/A	N/A

OVERALL FLOW DATA

	Total monthly flow (MG ¹)	Previous Month (MG)	Same month last year (MG)	Average past 12 months (MG)
Water treated and supplied	87.0	112.75	95.00	111.97
Wastewater treated and discharged	102.04	127.86	146.20	118.94

¹ MG – Million Gallons

TREATMENT PLANT DATA

Plant	Average flow (MGD ²)	Average BOD ³ removal (%)	Average Total Suspended Solids removal (%)	Average Total Nitrogen Removal (%)	Average Total Phosphorus removal (%)
Marlay-Taylor WRF	3.39	97.5%	97.3	92.0%	97.6%
St. Clements Shores WWTP Outfall #1 (spray field discharge)	0.00	N.D	N.D	N.D	N.D
St. Clements Shores WWTP Outfall #2 (RIB discharge)	0.060	97%	97%	81%	90%
Wicomico Shores WWTP	0.131	95%	96%	87%	75%
Forrest Farms WWTP	0.042	95%	95%	77%	47%
Charlotte Hall WWTP	0.006	No sample info	92%	92%	79%
Airedale Road WWTP	0.011				
Chopticon HS WWTP	0.008	No sample info	97%	25% (NH ₃ -N)	N/A

² MGD – Million Gallons per Day

³ BOD – Biochemical Oxygen Demand, an analytical test for the strength of wastewater

OPERATIONS AND MAINTENANCE DEPARTMENT ACTIVITIES

1. Northern Treatment Plants

- A temporary repair was made on some rust spots on the Wicomico Shores Sludge holding tank by the manufacturer; a complete inspection and refurbish will be submitted in the next budget.
- Lagoon levels at St. Clements Shores are very low and the RIB's are draining well. The maintenance crew repaired a burnt wire that caused a power outage at the St Clements Shores Webitat process.

2. Marlay – Taylor Water Reclamation Facility

- Nutrient removal is improving.
- Request for primary digester #1 cleaning is now with Purchasing.
- Supply of chemicals and parts is an issue; part replacement availability has impacted the operations of the plant.

3. Laboratory Activities

- The lab continues to analyze samples for water and wastewater process control and permit compliance. We've experienced no equipment failures or laboratory issues this month.

4. Water Activities

- Cedar Cove # 2 Water Station well pump has been reinstalled and is back online.
- Country Lakes #3 Water Station well pump and the new pipe has been installed and is back online.
- Town Creek #6 Water Station has been demolished and construction on the new facility has started.
- First quarter TTHM & HHS samples have been taken.

5. Maintenance and Repair Activities

- Water's Edge Wastewater Station had pump # 2 repaired and new over loads installed.
- Cedar Cove Wastewater Station had an issue with the macerator.
- Sheehan Wastewater Station had control and power wires replaced in the wet well.

6. Collection System Activities

- Performed a walk through with Equix at California Run. Equix is the company contracted to raise and seal all the manholes through the stream bed at California Run. By performing this work, we are planning on drastically reducing the I&I that overwhelms California Run WWLS during heavy rains and causes the stream to flood past its banks. Work is expected to begin on 3/7/2022.
- DSI, Incorporated has been scheduled to start work on 3/21/2022 to replace the pumps at California Run WWLS. The rehabilitation of the pumps and piping will make operations and maintenance easier and more efficient.

7. Phone Standby Activities

- Nothing to report.

8. Water / Sewer Line Repairs

i *There was one (1) water main break, three (3) water service line repairs, two (2) sewer service line repairs and zero (0) sanitary sewer force main repairs for February 2022.*

9. Sanitary Sewer Overflows

i *There were zero (0) sanitary sewer overflows during February 2022.*

10. Grease Trap Waiver Requests

i *There were zero (0) grease trap waiver requests received in February 2022.*

11. New Facilities

i *There were no (0) new facilities added in February 2022.*



Demolition of Town Creek # 6 WPS



Inside of Town Creek # 6 WPS



Demolition of Town Creek # 6 (Continued)

CONSENT AGENDA
ITEM 4

LEGAL SERVICES INVOICES

FEBRUARY 2022



INVOICE

Invoice # 572
Date: 03/06/2022
Due Upon Receipt

RC BEAVER & ASSOCIATES, P.C.

23087 Three Notch Road
California, Maryland 20619

St. Mary's County Metropolitan Commission
23121 Camden Way
California, Maryland 20619

2021/St. Mary's County Metropolitan Commission.00003

Legal Services Contract #21-14-A Retained Services

Type	Date	Notes	Quantity	Rate	Total
Service	02/01/2022	Revise and finalize claim letter to Brinks regarding missing deposit.	0.50	\$0.00	\$0.00
Expense	02/01/2022	Reimbursable expenses: Postage, Certified Mail Fee, Return Receipt Requested Fee	1.00	\$8.76	\$8.76
Service	02/01/2022	Contract #21-14-A Monthly Retainer: Flat Rate	1.00	\$5,500.00	\$5,500.00
Service	02/02/2022	Review, consider and prepare reply to correspondence from Brink's representative regarding claim for loss of Commission deposit.	0.10	\$0.00	\$0.00
Service	02/02/2022	Prepare and draft correspondence to G. Erichsen, Commission Director regarding status of claim for loss of Commission deposit.	0.10	\$0.00	\$0.00
Service	02/02/2022	Telephone call with G. Erichsen, Commission Director regarding issues relating to Commission Board member treatment as employees vs. independent contractors, real estate acquisition and Brink's lost deposit claim.	0.40	\$0.00	\$0.00
Service	02/02/2022	Prepare and draft correspondence to G. Erichsen, Commission Director regarding issues relating to Commission Board member treatment as employees vs. independent contractors.	0.20	\$0.00	\$0.00
Service	02/02/2022	Review and consider correspondence and attachments from G. Erichsen, Commission Director regarding issues relating to real estate acquisition.	0.40	\$0.00	\$0.00
Service	02/02/2022	Review and consider multiple correspondence and attachments from G. Erichsen, Commission Director	0.30	\$0.00	\$0.00

		regarding Brinks missing deposit claim.			
Service	02/04/2022	Telephone call with G. Erichsen, Commission Director regarding Brink's missing deposit matter.	0.50	\$0.00	\$0.00
Service	02/07/2022	Telephone call with G. Erichsen, Commission Director regarding proposed legislation imposing penalties on waste water treatment entities for discharges that cause oyster harvesting grounds closure.	0.40	\$0.00	\$0.00
Service	02/08/2022	Review and consider correspondence from G. Erichsen, Commission Director regarding Maryland regulations relating to the closure of shellfish fishing grounds.	0.80	\$0.00	\$0.00
Service	02/08/2022	Review and analyze NSSP shellfish protection guidelines.	1.00	\$0.00	\$0.00
Service	02/09/2022	Telephone call with G. Erichsen, Commission Director regarding proposed legislation creating restitution to oyster harvesters who suffer economic loss due to sewer treatment facility spills.	1.30	\$0.00	\$0.00
Service	02/09/2022	Review and analyze the Maryland Code, COMAR and Federal guidelines relating to proposed legislation creating restitution to oyster harvesters who suffer economic loss due to sewer treatment facility spills.	0.70	\$0.00	\$0.00
Service	02/09/2022	Review, consider and prepare reply to correspondence from G. Erichsen, Commission Director regarding proposed legislation creating restitution to oyster harvesters who suffer economic loss due to sewer treatment facility spills.	0.40	\$0.00	\$0.00
Service	02/10/2022	Telephone call with G. Erichsen, Commission Director regarding proposed legislation imposing restitution penalties on wastewater treatment providers for SSO's which result in oyster fishing area closures.	0.30	\$0.00	\$0.00
Service	02/10/2022	Review and analyze testimony and other resources in relation to proposed legislation imposing restitution penalties on wastewater treatment providers for SSO's which result in oyster fishing area closures.	0.60	\$0.00	\$0.00
Service	02/10/2022	Review and consider correspondence from G. Erichsen, Commission Director and Commission members regarding proposed legislation imposing restitution penalties on wastewater treatment providers for SSO's which result in oyster fishing area closures.	0.40	\$0.00	\$0.00
Service	02/10/2022	Attend special meeting of the Commission board members to address FY 2023 budget.	2.00	\$0.00	\$0.00
Service	02/14/2022	Attend meeting of St. Mary's County Legislative Delegation to discuss proposed legislation which could impact the Commission.	1.00	\$0.00	\$0.00
Service	02/14/2022	Review and analyze proposed legislation which could	0.40	\$0.00	\$0.00

		impact the Commission.			
Service	02/14/2022	Telephone call with G. Erichsen, Commission Director regarding proposed legislation which could impact the Commission.	0.20	\$0.00	\$0.00
Service	02/14/2022	Review and consider correspondence and attachments from Commission customer and response from L. Goode, Commission billing supervisor regarding customer billing issue.	0.60	\$0.00	\$0.00
Service	02/15/2022	Review, consider and prepare reply to correspondence from G. Erichsen, Commission Director regarding proposed legislation authorizing Maryland Department of Environment to impose additional penalties for sewer spills that impact Chesapeake Bay and its tributaries.	0.20	\$0.00	\$0.00
Service	02/15/2022	Review and consider correspondence and attachments from and prepare reply to P. Stiegman, Commission Chief Financial Officer regarding State's Attorney subpoena for Commission information.	0.40	\$0.00	\$0.00
Service	02/15/2022	Review and consider correspondence with attachments from T. Parker, Commission procurement agent regarding response to records request for Commission contract.	0.50	\$0.00	\$0.00
Service	02/16/2022	Review and consider correspondence and attachments from L. Goode, Commission billing supervisor regarding customer billing issue.	0.20	\$0.00	\$0.00
Service	02/16/2022	Review and consider correspondence from G. Erichsen, Commission Director and J. Guy, Commission Assistant Chief Financial Officer regarding missing deposit issue.	0.30	\$0.00	\$0.00
Service	02/17/2022	Review and consider correspondence from L. Goode, Commission billing supervisor regarding customer billing issue.	0.20	\$0.00	\$0.00
Service	02/17/2022	Review and consider correspondence from G. Erichsen, Commission Director regarding summary of proposed SB876 and SB580 relating to increased penalties upon sewage treatment facilities spills.	0.20	\$0.00	\$0.00
Service	02/17/2022	Review, consider and prepare reply to correspondence from G. Erichsen, Commission Director regarding Brink's missing deposit matter.	0.30	\$0.00	\$0.00
Service	02/23/2022	Review and consider correspondence from T. Parker, Commission procurement agent regarding payment from surety for Pine Hill Run Road project.	0.20	\$0.00	\$0.00
Service	02/24/2022	Telephone call with G. Erichsen, Commission Director regarding Commission meeting matters in preparation for Commission's regular meeting.	0.50	\$0.00	\$0.00

Service	02/24/2022	Review, consider and prepare reply to correspondence from G. Erichsen, Commission Director regarding penalties authorized by Section 113 of St. Mary's County Code.	0.30	\$0.00	\$0.00
Service	02/24/2022	Review, consider and prepare reply to correspondence from G. Erichsen, Commission Director regarding analysis of references to Section 176 in Chapter 113 of the St. Mary's County Code.	0.50	\$0.00	\$0.00
Service	02/24/2022	Review and consider correspondence from G. Erichsen, Commission Director regarding information request in preparation for regular meeting of Commission Board	0.60	\$0.00	\$0.00
Service	02/24/2022	Attend regular meeting of Commission Board Members.	3.00	\$0.00	\$0.00
Service	02/28/2022	Telephone call with G. Erichsen, Commission Director regarding Commission authority to promulgate sewer regulations.	0.50	\$0.00	\$0.00
Service	02/28/2022	Review, analyze and propose amendments to draft correspondence in response to public presentation addressing issues relating to Commission SSO's and discharges.	1.00	\$0.00	\$0.00
Service	02/28/2022	Review and consider correspondence from G. Erichsen, Commission Director regarding Commission's response to issues relating to Commission SSO's and discharges.	0.10	\$0.00	\$0.00
Service	02/28/2022	Review and consider correspondence from G. Erichsen, Commission Director regarding Commission's claim against Brink's Incorporated for missing deposit.	0.10	\$0.00	\$0.00
				Total	\$5,508.76

Statement of Account

Outstanding Balance	New Charges	Amount in Trust	Payments Received	Total Amount Outstanding
(\$5,500.00	+ \$5,508.76)- (\$0.00	+ \$0.00) = \$11,008.76

Please make all amounts payable to: RC BEAVER & ASSOCIATES, P.C.

Payment is due upon receipt.



INVOICE

Invoice # 573
Date: 03/06/2022
Due Upon Receipt

RC BEAVER & ASSOCIATES, P.C.

23087 Three Notch Road
California, Maryland 20619

St. Mary's County Metropolitan Commission
23121 Camden Way
California, Maryland 20619

2021/St. Mary's County Metropolitan Commission.00004

Legal Services Contact #21-14-A Hourly Services

Type	Date	Notes	Quantity	Rate	Total
Service	02/28/2022	No per hour items	0.01	\$0.01	\$0.00
				Total	\$0.00

Statement of Account

Outstanding Balance	New Charges	Amount in Trust	Payments Received	Total Amount Outstanding
(\$0.00	+ \$0.00)- (\$0.00	+ \$0.00) = \$0.00

Please make all amounts payable to: RC BEAVER & ASSOCIATES, P.C.

Payment is due upon receipt.

PROCLAMATIONS

NATIONAL PROCUREMENT MONTH

&

WORLD WATER DAY



PROCLAMATION



Procurement Month is a national celebration of the importance of procurement and purchasing professionals. Procurement professionals have a significant role in the quality, efficiency and profitability of business and government throughout the United States. March has been nationally designated as Procurement Month for over 21 years, and recognizes both the strategic value of the profession and the leaders who have contributed to the success of public procurement.

In addition to the purchasing of goods and services, the purchasing and materials management professionals engage in, or have direct responsibility for, functions such as executing, implementing and administering contracts, developing forecast and procurement strategies, supervising and or monitoring the flow and storage of materials; and developing working relationships with suppliers and other departments within the organization.

MetCom Procurement Professionals are currently responsible for managing and monitoring approximately 19.3 million dollars' worth of goods and services which, directly influence local, state, and national economics.

The Commission recognizes the importance of procurement professionals to our organization and we strive to assure the responsible use of rate payers dollars while maintaining the highest standards and providing efficient service.

WHEREAS, MetCom recognizes, supports and practices the Public Procurement Values and Guiding Principles of Accountability, Ethics, Impartiality, Professionalism, Service and Transparency established by The Institute for Public Procurement as fundamental tenets of the public procurement profession;

NOW, THEREFORE, We, the Commissioners of the St. Mary's County Metropolitan Commission, do hereby recognize the month of March 2022 as NATIONAL PROCUREMENT MONTH and celebrate, value, and inform the public about the importance of our purchasing staff professionals and their roles in business, industries, and government.

THIS DATE: March 24, 2022

**COMMISSIONERS OF THE ST. MARY'S
COUNTY METROPOLITAN COMMISSION**

Joseph "Russ" Russell, Chairman

Keith Fairfax, Vice-Chairman

Roy Alvey, Commissioner

Dale Antosh, Commissioner

Keith Dugan, Commissioner

Gerald Meyerman, Commissioner

Robert "Bob" Russell, Commissioner



PROCLAMATION



The St. Mary's County Metropolitan Commission was created by the State Legislature in 1957 as a quasi-governmental, non-profit body, to supply water and sewer service to St. Mary's County and has been providing those services since 1964.

World Water Day was established as an annual event in 1993 by the United Nations General Assembly and is celebrated every year on 22nd of March by the people all across the world to increase the overall awareness about the importance, need and conservation of water.

The Metropolitan Commission's mission is to construct, operate and maintain public water supply and treatment systems in a manner that is sustainable and safe for the Commission's employees, the environment, and the citizens of St. Mary's County. Today, The Metropolitan Commission maintains more than 250 miles of water main and supplies over 1.3 billion gallons of water each year to the residents of St. Mary's County.

WHEREAS, World Water Day reminds us of how important the management and availability of water is to the community and of the ongoing inspection, monitoring and testing efforts conducted daily, which promotes environmental stewardship, economic development, public safety and the welfare of our community.

NOW, THEREFORE, We, the Commissioners of the St. Mary's County Metropolitan Commission, do hereby recognize March 22, 2022 as WORLD WATER DAY and the week of March 21st - 25th as WATER WEEK to bring awareness to young people, their families, schools and communities.

THIS DATE: *March 24, 2022*

COMMISSIONERS OF THE ST. MARY'S COUNTY METROPOLITAN COMMISSION

Joseph "Russ" Russell, Chairman

Keith Fairfax, Vice-Chairman

Roy Alvey, Commissioner

Dale Antosh, Commissioner

Keith S. Dugan, Commissioner

Gerald Meyerman, Commissioner

Robert "Bob" Russell, Commissioner

MOTION TO ACCEPT AND APPROVE
THE CONSENT AGENDA

IF NO AMENDMENTS ARE MADE TO AGENDA:

Move to accept the Consent Agenda as presented, and to hereby approve all matters contained upon the Consent Agenda.

- OR -

IF ANY AMENDMENTS ARE MADE TO CONSENT AGENDA:

Move to accept the Consent Agenda as amended, and to hereby approve all matters contained upon the Consent Agenda as amended.